

**HEI ID: HEI-U-0235**

**Name of HEI: Mysore University**

**Type of HEI: State**

**Annual Report  
OF  
CENTRE FOR INTERNAL QUALITY ASSURANCE  
(CIQA)**

**PROGRAMMES UNDER  
ONLINE MODE  
2022-23**

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## Part – I: General Information

### 1.1 Date of notification of the Centre (attach a copy of the notification): 22<sup>nd</sup> April 2022

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### 1.2 Details of Director, CIQA

- Name : Prof. D. Anand
- Qualification: Ph.D
- Appointment Letter and Joining Report: Upload (PDF)

### 1.3 Details of CIQA Committee:

#### a. Composition as per Regulations

S. No.	Designation	Nomination as	Name and Qualification	Specialization	Date of Nomination in CIQA Committee
a.	Vice Chancellor of the University	Chairperson	Prof. G. Hemantha Kumar (till 15 November 2022)	Computer Science	22 <sup>nd</sup> April 2022
			Prof. H. Rajashekar ( 15 Nov 2022 to 15 Feb 2023)- Acting VC	Commerce	
			Prof. Muzaffar H Assadi (15 Feb 2023 to 23 March 2023) -Acting VC	Political Science	
			Prof. Loknath N.K. (23 Feb 2023 to till Date)	Physics	
b.	Three Senior teachers of HEI	Member 1	Dr. H.S. Nagendraswamy	DOS in Computer Science	22 <sup>nd</sup> April 2022
		Member 2	Dr. Nagendra Babu K.	Commerce	22 <sup>nd</sup> April 2022
		Member 3	Dr. S J Manjunath	DOS in Business Administration	22 <sup>nd</sup> April 2022
c.	Head of three Departments or School of Studies from which programme is being offered in ODL and Online	Member 4	Dr. M. Kumaraswamy	Commerce	22 <sup>nd</sup> April 2022
		Member 5	Prof. Aisha M. Sheriff (Ph. D)	Human Resources	22 <sup>nd</sup> April 2022
		Member 6	Dr. Suresha (Ph. D)	Web Technology,	22 <sup>nd</sup> April 2022

	mode			DBMS, Internet, Opinion Mining, Image Search Engines, IOT	
d.	Two External Experts of ODL and/or Online Education	Member 7	Dr. Vishwanath B.S.	Biochemistry	22 <sup>nd</sup> April 2022
		Member 8	Prof. Lokanath N.K.	Physics	22 <sup>nd</sup> April 2022
e.	Officials from departments of HEI  • Administration  • Finance	Member 9 Administration	Prof. R. Shivappa (Till 22 Nov 2022) V.R. Shylaja, KAS (22 Nov 2022 to till Date )	Social Work	22 <sup>nd</sup> April 2022
		Member 10 Finance	Dr.Sangeetha Gajanan Bhat	Commerce	22 <sup>nd</sup> April 2022
f.	Director, CIQA	Member Secretary	Prof. D. Anand	DOS in Business Administration	22 <sup>nd</sup> April 2022

**b. Whether members mentioned at 'b' to 'e' changed every 2 years? (Y/N) - Yes**

If no, reason thereof

Yes.

Note- HOD's as ex-officio shall be members of CIQA committee as per University appointment.

**1.4 Number of meetings held and its approval:**

**a. No. of meetings held every year:**

**b. Meeting details:**

Meetings	Date-Month- Year	No. of External Expert Present	Minutes	Approval of Minutes
Meeting 1	11.05.2022	2	upload	upload
Meeting 2	28.10.2022	2	upload	upload



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**1.8 Number of programmes started at Undergraduate Degree Programmes as per Commission Order:**

From &lt;July, 2022&gt;academic session: TO BE EXTRACTED FROM WEBPORTAL

Sr. No.	Under - Graduate Degree Title	Duration (months)	No. of Credits	Admission Eligibility	Fee (Rs.)	UGC Recognition Letter No. and date	Number of students Admitted (Male/ Female/ Transgender)			
							M	F	TG	Total
1	Bachelor of Commerce	36	120	10+2	34875	F.No. 1-1412020(DEB-I)-26 <sup>th</sup> July 2021	158	99	0	257
2	Bachelor of Business Administration	36	120	10+2	52875	F.No. 1-1412020(DEB-I)-26 <sup>th</sup> July 2021	309	126	0	435
3	Bachelor of Computer Applications	36	120	10+2	52875	F.No. 1-1412020(DEB-I)-26 <sup>th</sup> July 2021	542	137	0	679

From &lt;Jan-Feb, 2023&gt;academic session: TO BE EXTRACTED FROM WEBPORTAL

Sr. No.	Under - Graduate Degree Title	Duration (months)	No. of Credits	Admission Eligibility	Fee (Rs.)	UGC Recognition Letter No. and date	Number of students Admitted (Male/ Female/ Transgender)			
							M	F	TG	Total
1	Bachelor of Commerce	36	120	10+2	34875	F.No. 1-1412020(DEB-I)-26 <sup>th</sup> July 2021	54	29	0	83
2	Bachelor of Business Administration	36	120	10+2	52875	F.No. 1-1412020(DEB-I)-26 <sup>th</sup> July 2021	106	44	0	150
3	Bachelor of Computer Applications	36	120	10+2	52875	F.No. 1-1412020(DEB-I)-26 <sup>th</sup> July 2021	351	82	0	433

**1.9 Number of programmes started at Post-graduate Degree Programmes as per Commission Order:**

From &lt;July, 2022&gt;academic session: TO BE EXTRACTED FROM WEBPORTAL

Sr. No.	Postgraduate Degree Title	Duration (months)	No. of Credits	Admission Eligibility	Fee (Rs.)	UGC Recognition Letter No. and date	Number of students Admitted (Male/ Female/ Transgender)			
							M	F	TG	Total
1	Master of Commerce	24	19	Bachelor's Degree	38625	F.No. 1-1412020(DEB-I)-26 <sup>th</sup> July 2021	68	49	0	117
2	Master of Computer Applications	24	19	Bachelor's Degree	66625	F.No. 1-1412020(DEB-I)-26 <sup>th</sup> July 2021	372	141	0	513
3	Master of Business	24	28	Bachelor's	62625	F.No. 1-	89	50	0	139

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	Administration			Degree		14I2020(DEB-I)- 26 <sup>th</sup> July 2021	
4	Master of Business Administration (Supply Chain Management)	24	28	Bachelor's Degree	92625	F.No. 1- 14I2020(DEB-I)- 26 <sup>th</sup> July 2021	28 2 0 30
5	Master of Business Administration (Operations Management)	24	28	Bachelor's Degree	92625	F.No. 1- 14I2020(DEB-I)- 26 <sup>th</sup> July 2021	27 10 0 37
6	Master of Business Administration (Human Resource Management)	24	28	Bachelor's Degree	92625	F.No. 1- 14I2020(DEB-I)- 26 <sup>th</sup> July 2021	25 37 0 62
7	Master of Business Administration (Finance)	24	28	Bachelor's Degree	92625	F.No. 1- 14I2020(DEB-I)- 26 <sup>th</sup> July 2021	48 27 0 75
8	Master of Business Administration (Dual)	24	28	Bachelor's Degree	62625	F.No. 1- 14I2020(DEB-I)- 26 <sup>th</sup> July 2021	423 205 0 628
9	Master of Business Administration (Marketing Management)	24	28	Bachelor's Degree	92625	F.No. 1- 14I2020(DEB-I)- 26 <sup>th</sup> July 2021	17 4 0 21

From &lt;Jan-Feb, 2023&gt;academic session: TO BE EXTRACTED FROM WEBPORTAL

Sr. No.	Postgraduate Degree Title	Duration (months)	No. of Credits	Admission Eligibility	Fee (Rs.)	UGC Recognition Letter No. and date	Number of students Admitted (Male/Female/Transgender)			
							M	F	TG	Total
1	Master of Commerce	24	19	Bachelor's Degree	38625	F.No. 1- 14I2020(DEB-I)- 26 <sup>th</sup> July 2021	26	15	0	41
2	Master of Computer Applications	24	19	Bachelor's Degree	66625	F.No. 1- 14I2020(DEB-I)- 26 <sup>th</sup> July 2021	182	75	0	257
3	Master of Business Administration	24	28	Bachelor's Degree	62625	F.No. 1- 14I2020(DEB-I)- 26 <sup>th</sup> July 2021	81	46	0	127
4	Master of Business Administration (Supply Chain Management)	24	28	Bachelor's Degree	92625	F.No. 1- 14I2020(DEB-I)- 26 <sup>th</sup> July 2021	19	1	0	20
5	Master of Business Administration (Operations Management)	24	28	Bachelor's Degree	92625	F.No. 1- 14I2020(DEB-I)- 26 <sup>th</sup> July 2021	17	0	0	17
6	Master of Business Administration (Human Resource Management)	24	28	Bachelor's Degree	92625	F.No. 1- 14I2020(DEB-I)- 26 <sup>th</sup> July 2021	8	16	0	24
7	Master of Business Administration (Finance)	24	28	Bachelor's Degree	92625	F.No. 1- 14I2020(DEB-I)- 26 <sup>th</sup> July 2021	38	14	0	52
8	Master of Business Administration (Dual)	24	28	Bachelor's Degree	62625	F.No. 1- 14I2020(DEB-I)- 26 <sup>th</sup> July 2021	182	81	0	263

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9	Master of Business Administration (Marketing Management)	24	28	Bachelor's Degree	92625	F.No. 1-1412020(DEB-l)-26 <sup>th</sup> July 2021	8	2	0	10
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## Part – II: Requirements as per Centre for Internal Quality Assurance (CIQA) Functioning

### 2.1 Action taken on the functions of CIQA:

S.No.	Provisions in Regulations	Details of Action taken by CIQA and Outcome thereof (Not more than 500 words)	Upload Relevant Document
1.	Quality maintained in the services provided to the learners	A system is developed to measure quality control parameters in all inputs as well as all processes relating to services provided to Learners. To manage and monitor each specialized activity, a separate administrative division each has been created which look after Online Admissions, Student Support Services, Maintenance of Academic Standards, Quality of Teaching-learning, Research and Evaluation etc. The Learning Platform for the Students enrolled under the online mode was further strengthened with the introduction of the discussion forum.	<a href="https://egov.uni-mysore.in/#ciqa">https://egov.uni-mysore.in/#ciqa</a>
2.	Self-evaluative and reflective exercises undertaken for continual quality improvement in all the systems and processes of the Higher Educational Institution	Above feedback and observations discussed with stakeholders in Administration and Academics, and plans drawn up to improve upon the same. A Continuous cycle of Measurement-Feedback Rectification leads to continuous improvement.	<a href="https://egov.uni-mysore.in/#ciqa">https://egov.uni-mysore.in/#ciqa</a>
3.	Contribution in the identification of the key areas in which Higher Educational Institution should maintain quality	<b>Learner Experience</b> – Academic and Administrative. Academic Impact of Programs, in ref to Higher Education as well as Employability prospects. <b>Student and Learner Motivation and Engagement. Student support Services</b> from Entry to Exit, Teaching learning programs, monitoring of activities concerned at all levels which include course design and development, preparation of self learning materials. Revision of existing courses and programmes and launch of new courses as per the UGC (OL) regulations. Strengthening IT Support services.	<a href="https://egov.uni-mysore.in/#ciqa">https://egov.uni-mysore.in/#ciqa</a>
4.	Mechanism devised to ensure that the quality of Online programmes matches with the quality of relevant programmes in conventional mode (For Dual Mode HEIs)	An Online Quality Management System has been developed to measure quality control parameters in all inputs as well as all processes relating to services provided to Learners. All stakeholders are surveyed regularly and after interactions for feedback, comments as well as via detailed questionnaire. The collected feedback and observations are discussed with stakeholders in Administration and Academics, and plans drawn up to improve upon the same. A Continuous cycle of Measurement-Feedback-Rectification leads to continuous improvement. The focus is on the following three criteria - Learner Experience – Academic and Administrative, Academic Impact of Programs, in ref to Higher Education as well as Employability prospects and Student and Learner Motivation and Engagement. Metrics used to measure the same are Learner Satisfaction, Students Academic Progression, Student On-time completion and finally, post completion, a students feedback basis the benefit they accrue	<a href="https://egov.uni-mysore.in/#ciqa">https://egov.uni-mysore.in/#ciqa</a>

		in their career or further studies. The CIQA as well as the Governing Body of the University take regular feedback and reporting on implementation of all quality recommendations, and Regular interface meetings are held, and matters discussed openly. Also, all stakeholders are encouraged to come forward with suggestions etc. Student feedback, anonymized, in aggregate form, is also made available as Student Satisfaction Survey Numbers on email as well as the website.	
5.	Mechanisms devised for interaction with and obtaining feedback from all stakeholders namely, learners, teachers, staff, parents, society, employers, and Government for quality improvement.	Personal Interviews, Module Surveys, Online Surveys and evaluation studies were taken up. Learners can raise concerns via email or phone help lines. Learner feedback is taken via email surveys, and also via verbal interaction during interface sessions.	<a href="https://egov.uni-mysore.in/#ciqa">https://egov.uni-mysore.in/#ciqa</a>
6.	Measures suggested to the authorities of Higher Educational Institution for qualitative Improvement	The efforts are ongoing for continuous quality improvement of systems, methods and services by arranging meetings and workshops for various categories of personnel involved in implementing the programs. Regular meetings were held with 'department heads' and other in- charges of various activities with a view to share necessary information, expertise, materials and debate strategies needed for Quality assessment and improvement. Features such as discussion forum etc were integrated in the Learning Management System platform and the interface was also made smartphone friendly.	<a href="https://egov.uni-mysore.in/#ciqa">https://egov.uni-mysore.in/#ciqa</a>
7.	Implementation of its recommendations through periodic reviews	A Core Committee is constituted by CIQA to provide support in advising and monitoring the quality assurance aspects of the University. The Core Committee met at regular intervals throughout the year.	<a href="https://egov.uni-mysore.in/#ciqa">https://egov.uni-mysore.in/#ciqa</a>
8.	Workshops/ seminars/ symposium organized on quality related themes, ensure participation of all stakeholders, and disseminate the reports of such activities among all the stakeholders in Higher Educational Institution.	CIQA conducted Periodic seminars and workshops to promote social values among the teachers and learners. Workshops and trainings on Research Methodology and innovative practices are regularly conducted for the faculty members and the research students.	<a href="https://egov.uni-mysore.in/#ciqa">https://egov.uni-mysore.in/#ciqa</a>
9.	Developed and collated best practices in all areas leading to quality enhancement in services to the learners and disseminate the same all concerned in Higher Educational Institution	Towards quality enhancement in services, a mobile application for the students to track important notifications, and also to raise support tickets were introduced. An AI Powered Chat Bot that would address most frequently asked questions was also introduced. Changes made to processes were informed to Students/Learner. Also, quality commitments at the University's end were documented and informed to students.	<a href="https://egov.uni-mysore.in/#ciqa">https://egov.uni-mysore.in/#ciqa</a>

10.	Collected, collated and disseminated accurate, complete and reliable statistics about the quality of the programme(s).	Before development of a new academic program a need assessment survey / study is made mandatory, based on which the various parameters of the program are decided including the program fee. A review of the enrolment ratio of the programs was conducted. Centre for Internal Quality Assurance (CIQA) promote quality assurance; developed quality benchmarks and parameters for Quality management; coordination with apex bodies for recognition/approvals for programs. CIQA Center undertakes orientation training of academic and administrative staff of the university on regular basis as per the demand of the faculty members. The center also conducts training, seminar, webinar and workshops for capacity building of teaching and non teaching staff in quality parameters in program development and intellectual property issues. The strategic plans for academic programs deployed by the Schools of Studies are in a series of distinct phases reflecting: (i) Program Proposal phase, (ii) Program Development phase, and (iii) Program Launch phase. Each phase requires the approval of statutory bodies. Similarly, planned activities for Divisions/ Centers/Units are deployed with appropriate timelines.	<a href="https://egov.uni-mysore.in/#ciqa">https://egov.uni-mysore.in/#ciqa</a>
11.	Measures taken to ensure that Programme Project Report for each programme is according to the norms and guidelines prescribed by the Commission and wherever necessary by the appropriate regulatory authority having control over the programme	The HEI has followed the norms and guidelines for the preparation for PPR. A PPR is prepared before the introduction of any new program and the same is approved by the Statutory body of HEI. The program PPR clearly defines the following–  (a) Programme objectives and outcomes (b) Nature of target group of learners (c) Appropriateness of the programme with quality assurance for acquiring specific skills (d) Programme content designing and developing (e) Cost estimates for development of the programme (f) Admission, delivery and evaluation norms.	<a href="https://egov.uni-mysore.in/#ciqa">https://egov.uni-mysore.in/#ciqa</a>
12.	Mechanism to ensure the proper implementation of Programme Project Reports	The Development of program proposals are based on the assessment and need analysis report thoroughly examined by the Board of Studies (BOS) Academic Council (AC) to ensure that the University's Mission Statements are translated into program and course learning outcomes with courses to enhance employability, competencies and skills. Rigorous processes are followed for the design, development and delivery of the curricula, involving subject experts from across the state. Program proposals are examined by the BOS and AC to ensure that the curricula are of high quality and consistent with laid down standards. Follow up meetings, inspection and audits by CIQA as well as the concerned department are conducted from time to time to monitor the progress made in the implementation of PPR's and to take suitable remedial actions, if required.	<a href="https://egov.uni-mysore.in/#ciqa">https://egov.uni-mysore.in/#ciqa</a>
13.	Maintenance of record of Annual Plans and Annual Reports of Higher Educational Institution,	Annual Report of the University is prepared by the Planning Officer every year, is approved by Board of Management. Periodical review is taken from all the departments of	<a href="https://egov.uni-mysore.in/#ciqa">https://egov.uni-mysore.in/#ciqa</a>

	review them periodically and generate actionable reports.	University and implemented in next Annual Report. The Annual Accounts of the University are prepared each year in the format and is placed before the Finance Committee and the Board of Management (BOM) for approval. A brief of the audited Annual Accounts of the University is included in the Annual Report of the University. In order to ensure transparency, the university places the audited Annual Accounts in public domain at its official website. The review of the CIQA activities and the action taken report of the last meeting is done in each CIQAC meeting.	
14.	Inputs provided to the Higher Educational Institution for restructuring of programmes in order to make them relevant to the job market.	<p>The HEI is dedicated to deliver quality education for all round development of the students to meet the changing requirements of industry, business and society. There are periodic reviews of all the processes followed for the conduction of online programmes to ensure that the quality parameters are within the range as defined by the HEI.</p> <p>One of the most essential requirements of any in general and education in particular is availability of latest information on different aspects of education ongoing programmes at different levels periodically.</p> <p>While developing and reviewing the PPR's of each program, CIQA ensures that the Program objectives and Learning outcomes are in sync with job market specific skills and competencies.</p>	<a href="https://egov.uni-mysore.in/#ciqa">https://egov.uni-mysore.in/#ciqa</a>
15.	Facilitated system based research on ways of creating learner centric environment and to bring about qualitative change in the entire system.	By allowing for student choice and autonomy, Using open-ended questioning techniques, Engaging in explicit instruction, Encouraging student collaboration and group projects, Encouraging student reflection, Creating individual self-paced assignments, Getting the students involved in Cooperative and Project based learning.	<a href="https://egov.uni-mysore.in/#ciqa">https://egov.uni-mysore.in/#ciqa</a>
16.	Steps taken as a nodal coordinating unit for seeking assessment and accreditation from a designated body for accreditation such as NAAC etc.	The CIQA acts as a Nodal coordinating unit for purposes of seeking assessment and accreditation from a designated body for accreditation such as NAAC, and provides its assistance, support and functional capability to the IQAC of the University.	<a href="https://egov.uni-mysore.in/#ciqa">https://egov.uni-mysore.in/#ciqa</a>
17.	Measures adopted to ensure internalization and institutionalization of quality enhancement practices through periodic accreditation and audit	CIQA intends to take care of the quality aspect of diverse activities of the University as directed by the National Assessment and Accreditation Council (NAAC) and University Grants Commission (UGC). Accordingly, the Centre has been shouldering the responsibility of generating and promoting quality assurance and working out the procedural details. Since quality enhancement is a continuous process, the IQAC is a part of the Institution's system and works towards realization of the goals of quality enhancement and	<a href="https://egov.uni-mysore.in/#ciqa">https://egov.uni-mysore.in/#ciqa</a>

		<p>sustenance.</p> <p>The work of the IQAC is the first step towards internalization and institutionalization of quality enhancement initiatives. Its success depends upon the sense of belongingness and participation in all the constituents of the institution. It is not yet another hierarchical structure or a record-keeping exercise in the institution. It is a facilitative and participative voluntary unit of the institution.</p> <p>IQAC facilitates and contributes towards:</p> <p>a) Ensuring clarity and focus in institutional functioning towards quality enhancement.</p> <p>b) Ensuring internalization of the quality culture.</p> <p>c) Ensuring enhancement and coordination among various activities of the institution and institutionalize all good practices.</p> <p>d) Providing a sound basis for decision-making to improve institutional functioning.</p> <p>e) Acting as a dynamic system for quality changes in HEI.</p> <p>f) Building an organized methodology of documentation and internal communication.</p>	
18.	Steps taken to coordinate between Higher Educational Institution and the Commission for various quality related initiatives or guidelines	<p>CIQA constituted a Committee as per the University Grants Commission (OL) Regulations, comprising teachers, academics, administrators, students, employers /industrialists to be chaired by the Vice Chancellor to advise CIQA on its activities. PPR approved by CIQA are based on the structure defined by UGC, Staff recruitment are done as per UGC guidelines. The e-content are prepared on the basis of the detailed curriculum designed for the program. HEI has standardized the e-Learning material based on the "credit system" which is in conformity with the UGC (OL) Regulations.</p>	<a href="https://egov.uni-mysore.in/#ciqa">https://egov.uni-mysore.in/#ciqa</a>
19.	Information obtained from other Higher Educational Institutions on various quality benchmarks or parameters and best practices.	<p>Information obtained from other Higher Educational Institutions:</p> <p>Faculty e-Course Book, an in-house tailor-made digital application leveraging Google Docs and Apps, to streamline the process for better governance for Outcome Based Education (OBE)and which is time saving tool for an individual faculty and for the Institute.</p> <p>Faculty e--Course Book is used as tool for collecting feedback from both students and individual faculty members which serves as vital input to improve the quality of teaching-learning and continuous monitoring by authorities.</p> <p>Faculty e-Course Book efficiently serves the objective of marinating the various records digitally by faculty members, which enables compiling the information digitally and archival of the same in future for calculating the various matrices by institution and for submitting the information to various authorities as and when required digitally, leading to</p>	<a href="https://egov.uni-mysore.in/#ciqa">https://egov.uni-mysore.in/#ciqa</a>

		<p>green engineering and paperless model.</p> <p>CIQA directs the process of comparative bench marking analysis with other HEI's to get insights for improvement in various areas.</p>	
20.	Recorded activities undertaken on quality assurance in the form of an annual report of Centre for Internal Quality Assurance.	<p>The CIQA committee of the HEI meets at least once a semester. The quorum for the meeting comprises of two-third of the total number of members with mandatory presence of one external expert. The agenda, minutes and Action Taken Reports are documented with official signatures and maintained electronically in a retrievable format.</p> <p>CIQA records its activities in the form of an Annual report every year.</p>	<a href="https://egov.uni-mysore.in/#ciqa">https://egov.uni-mysore.in/#ciqa</a>
21.	<p>(a) Submitted Annual Reports to the Statutory Authorities or Bodies of the Higher Educational Institution about its activities at the end of each academic session.</p> <p>(b) Submitted a copy of report in the format as specified by the Commission, duly approved by the statutory authorities of the Higher Educational Institution annually to the Commission.</p>	<p>It is mandatory for CIQA to submit annual report to the statutory bodies about its activities at the end of each academic session. A copy of the report in the required format as specified is submitted annually to the commission for approval from the Academic Council of the University after each academic session.</p> <p>The Reports for the Year 2020-2021 and 2021-2022 were submitted in the prescribed format of the commission as per the dates notified by the commission.</p>	<a href="https://egov.uni-mysore.in/#ciqa">https://egov.uni-mysore.in/#ciqa</a>
22.	Overseen the functioning of Centre for Internal Quality Assurance and approve the reports generated by Centre for Internal Quality Assurance on the effectiveness of quality assurance systems and processes	The committee oversees the functioning of CIQA and approves the report generated time to time.	<a href="https://egov.uni-mysore.in/#ciqa">https://egov.uni-mysore.in/#ciqa</a>
23.	Facilitated adoption of instructional design requirements as per the philosophy of the Online learning decided by the statutory bodies of the HEI for its different academic programmes	CIQA has overseen the adoption and implementation of various Instructional Design methodologies as decided by the Statutory bodies, including the usage of the Swayam- 4 Quadrant approach and use of mechanism like Bloom's Taxonomy.	<a href="https://egov.uni-mysore.in/#ciqa">https://egov.uni-mysore.in/#ciqa</a>
24.	Promoted automation of learner support services of the Higher Educational Institution	<p>The CIQA committee of the HEI plays an important role in promoting the automation of learner support services.</p> <p>Learner support services are the most vital component of any Online system. It includes wide range of academic and other related activities. The support services should not only be</p>	<a href="https://egov.uni-mysore.in/#ciqa">https://egov.uni-mysore.in/#ciqa</a>

		responsive to the needs of the online learners but should also be accessible. Monitoring of the support services is a continuous and ongoing exercise, which brings constant improvement through innovations in the support services. The automation features in the learning support services like admission, processing, LMS Facility for Faculty Staff and Students were further enriched as per the insights provided by CIQA.	
25.	Coordinated with external subject experts or agencies or organisations, the activities pertaining to validation and annual review of its in-house processes	The CIQA committee of the HEI coordinates with external subject experts or agencies for the annual review of its in-house processes.	<a href="https://egov.uni-mysore.in/#ciqa">https://egov.uni-mysore.in/#ciqa</a>
26.	Coordinated with third party auditing bodies for quality audit of programme(s)	The CIQA committee of the HEI ensures coordination with third party auditing bodies for quality audit of the programme.	<a href="https://egov.uni-mysore.in/#ciqa">https://egov.uni-mysore.in/#ciqa</a>
27.	Overseen the preparation of Self-Appraisal Report to be submitted to the Assessment and Accreditation agencies on behalf of Higher Educational Institution	The CIQA committee of the HEI is responsible for overseeing the preparation of Self-Appraisal Report which is submitted in Assessment and Accreditation agencies.	<a href="https://egov.uni-mysore.in/#ciqa">https://egov.uni-mysore.in/#ciqa</a>
28.	Promoted collaboration and association for quality enhancement of Online mode of education and research therein	The CIQA committee of the HEI promotes collaboration and association for quality enhancement of Online mode of education. CIQA in collaboration with the concerned Schools and departments of the University organized various Faculty orientation programs on quality related themes. To further promote research aptitude among the online learners the preparation of detailed guidelines to dissertation, project work etc was initiated.	<a href="https://egov.uni-mysore.in/#ciqa">https://egov.uni-mysore.in/#ciqa</a>
29.	Facilitated industry-institution linkage for providing exposure to the learners and enhancing their employability.	The CIQA committee of the HEI ensures proper facilitation of the industry-institutional linkage towards providing exposure to the learners and enhancing their job prospects.	<a href="https://egov.uni-mysore.in/#ciqa">https://egov.uni-mysore.in/#ciqa</a>

## 2.2 Compliance of Quality Monitoring Mechanism – As per Annexure-I (Part V (2)) of UGC (ODL Programmes and Online Programmes) Regulations, 2020 :

Sr.No.	Provisions in Regulations	Action taken in respect of online programmes	Upload relevant document
1	Governance, Leadership and Management:	The required policies were framed by the HEI related to matters regarding planning, human resources, recruitment, performance	<a href="https://egov.uni-">https://egov.uni-</a>

	<p>a. Organisation Structure and Governance</p> <p>b. Management</p> <p>c. Strategic Planning</p> <p>d. Operational Plan, Goals and Policies</p>	<p>appraisal, training and financial management etc. with a focus on the following key aspects:</p> <p>a) Organisation Structure and Governance- The required positions in the HEI are filled in as prescribed by the commission.</p> <p>b) Management- The role of the leadership and management of the HEI is to assess and review the organization culture.</p> <p>c) Strategic Planning- The HEI shall undertake strategic planning of its activities and implement the same.</p> <p>d) Operational Plan, Goals and Policies- The HEI has well defined realistic and measurable goals, policies and plans that are well implemented and well communicated to its stakeholders.</p>	<p><a href="https://mysore.in/#ciqa">mysore.in/#ciqa</a></p>
2	Articulation of Higher Educational Institution Objectives	The HEI has articulated a clear vision, mission, ethos and strategy that are consistent with the goals of offering programs in an online mode.	<p><a href="https://egov.uni-mysore.in/#ciqa">https://egov.uni-mysore.in/#ciqa</a></p>
3	<p>Programme Development and Approval Processes</p> <p>a. Curriculum Planning, Design and Development-NEP</p> <p>b. Curriculum Implementation-NEP</p> <p>c. Academic Flexibility- CBCS</p> <p>d. Learning Resource-e-library</p> <p>e. Feedback System</p>	<p>The following mechanisms were adopted by the HEI towards program development and approval processes.</p> <p>a) Curriculum Planning, Design and Development- Proper processes, systems and structures are laid in place by the HEI to carry out these responsibilities.</p> <p>b) Curriculum Implementation- The HEI has implemented specific plans to identify the time to be spent on specific components towards the effectiveness of the programme(s) and their usefulness as a whole.</p> <p>c. Academic Flexibility- The HEI has adopted proper strategies for imparting academic flexibility to its learners.</p> <p>d. Learning Resource- The HEI ensures the quality of the learning resources in the form of e-learning material is as defined in the regulations.</p> <p>e. Feedback System- A proper feedback mechanism is in place by the HEI to take feedback from all stakeholders.</p>	
4	Programme Monitoring and Review	The HEI has planned and executed the program monitoring and review system to conduct periodic internal reviews and maintain the quality of academic programmes.	<p><a href="https://egov.uni-mysore.in/#ciqa">https://egov.uni-mysore.in/#ciqa</a></p>
5	Infrastructure Resources	The HEI has a system to elicit data on the adequacy and optimal use of the facilities namely e-library, ICTE infrastructure etc. to maintain the quality of academic programmes and ensure	<p><a href="https://egov.uni-mysore.in/">https://egov.uni-mysore.in/</a></p>

		qualitative support to each of the stakeholders.	#ciqa
6	Learning Environment and Learner Support	The HEI provides learner support services including academic counseling etc. for its online learners. Additionally, HEI has established Information and Communication Technology facilities as component of the learning environment which is focused on the pedagogical use of modern educational practices to support blended learning. The learner support services are provided through the e-learning platform.	<a href="https://egov.uni-mysore.in/#ciqa">https://egov.uni-mysore.in/#ciqa</a>
7	Assessment and Evaluation	The HEI has executed the evaluation through various assessment tools including multiple choice questions, project reports, case-studies, presentation and term end examinations. The HEI has put in place a proper mechanism to evaluate the assessment for assessing the learning outcomes of the learners.	<a href="https://egov.uni-mysore.in/#ciqa">https://egov.uni-mysore.in/#ciqa</a>
8	Teaching Quality and Staff Development	The Higher Educational Institutions has maintained a well-established structure for promoting quality counseling, capacity building workshops, programmes, interactive teaching-learning and provide staff development programmes and activities to encourage academic staff to improve teaching and learning on continuous basis.	<a href="https://egov.uni-mysore.in/#ciqa">https://egov.uni-mysore.in/#ciqa</a>

### 2.3 Compliance of Process of Internal Quality Audit – As per Annexure-I (Part V (3)) of UGC (ODL Programmes and Online Programmes) Regulations, 2020 :

Sr.No.	Provisions in Regulations	Action taken in respect of online programmes	Upload relevant document
1	Academic Planning	The HEI has robust and appropriate academic planning procedure to ensure that the programs offered are relevant to national economy and offers a high quality value added learner experience. The HEI has adequate and appropriate teaching and other support staff along with infrastructure and technology support to ensure that the curriculum remains up to date and the institutional goals are achieved.	<a href="https://egov.uni-mysore.in/#ciqa">https://egov.uni-mysore.in/#ciqa</a>
2	Validation	The HEI has a mechanism in place for validation to ensure that its programmes are academically viable, that academic standards have been appropriately defined and that these offer learners the best opportunity to learn.  Validation is ensured through the Board of Studies and CIQAC, the compositions of which have the provision of involving external experts	<a href="https://egov.uni-mysore.in/#ciqa">https://egov.uni-mysore.in/#ciqa</a>

		from Industry and Academia.	
3	<p>Monitoring, Evaluation and Enhancement Plans</p> <p>a. Reports from Examination Centres</p> <p>b. External Auditor or other External Agencies report</p> <p>c. Systematic Consideration of Performance Data at Programme, Faculty and Higher Educational Institution levels</p> <p>d. Reporting and Analytics by the Higher Educational Institution</p> <p>e. Periodic Review</p>	<p>The HEI ensures that the monitoring, evaluation and enhancement plans are in place for the learners.</p> <p>Examination Centers do not exist for Online Programs.</p> <p>Every 5 years the external audit is planned for the fifth year.</p> <p>Data related to Performance, Programme, Faculty etc is collected from the LMS and a periodic review is done by the HEI. The details are documented in the University's Online filing system, and reviewed periodically, to ensure compliance and continuity.</p>	<p><a href="https://egov.uni-mysore.in/#ciqa">https://egov.uni-mysore.in/#ciqa</a></p>

**HEI ID: HEI-U-0235**

**Name of HEI: Mysore University**

**Type of HEI: State**

## **Part – III: Human Resources and Infrastructural Requirements**

**3.1 Name and details of Director of Centre for Distance and Online Education (Dual Mode University) -Regular, full time, atleast Associate Professor**

Or

**Name and details of Head for each school (for Open University) -Full time dedicated, not below the rank of an Associate Professor**

Prof. D Anand (Director of Distance Education and Online Program)

Qualification- Ph.D

Employment- Regular

**3.2 Name and details of Deputy Director of Centre for Distance and Online Education (Dual Mode University) -Full time or contractual basis, at least Associate Professor**

Or

**Name and details of Deputy Director of Centre of Online Education -Full time or contractual basis, not below the rank of an Associate Professor**

Dr. Basappa B

Qualification- Ph.D

Employment- Regular

**3.3 Name and details of Assistant Director of Centre for Distance and Online Education (Dual Mode University) - Full time or contractual basis, not below the rank of an Assistant Professor**

Or

**Name and details of Assistant Director of Centre of Online Education -Full time or contractual basis, not below the rank of an Assistant Professor**

Dr. Lohith J.

Qualification- Ph.D

Employment- Regular

Mention details such as Regular Employee, Designation, Qualification, Salary (Attach appointment letter and joining report)

**3.4 Compliance status in respect of Human Resource – As per Annexure – IV of UGC (ODL Programmes and Online Programmes) Regulations, 2020**

HEI shall mention compliance details against the requirements in terms of Staffing norms, as mentioned in the Annexure-IV of the Regulations. In addition, the faculty details shall be provided in the following format:

Attached.

**1. Programme Name: Bachelor of Business Administration****a. Programme Coordinator**

S. No	Names with Designation	Qualification	Experiences	Type (Regular/ Contract) with gross salary/ month	Date of joining
1	Dr. B. Nagaraju (Professor)	Ph.D	35	Regular-290278	02-07-1988

**b. Course Coordinator**

S. No	Course Name	Names with Designation	Qualification	Experiences	Type (Regular/ Contract) with gross salary/ month	Date of joining programme
1	Indian Business Environment	Dr. Seethanaik (Asst. Professor)	Ph.D	19	Full Time Faculty-22500	16/10/2003
2	Principles of Economics	Dr. Seethanaik (Asst. Professor)	Ph.D	19	Full Time Faculty-22500	16/10/2003
3	Communicative English I	Devika Rani L (Professor)	Ph.D	27		30/07/1994
4	English- I	Ramesh Jayaramaiah (Asst. Professor)	Ph.D	13		03/04/2008
5	Environmental Studies	Dr. Seethanaik (Asst. Professor)	Ph.D	19	Full Time Faculty-22500	16/10/2003
6	Financial Accounting -I	Dr. Seethanaik (Asst. Professor)	Ph.D	19	Full Time Faculty-22500	16/10/2003
7	Managerial Economics	Dr. Seethanaik (Asst. Professor)	Ph.D	19	Full Time Faculty-22500	16/10/2003
8	Business Mathematics	Dr. Nischith.S (Asst. Professor)	Ph.D	6	Full Time Faculty-22500	2017
9	Communicative English II	Devika Rani L (Professor)	Ph.D	27		30/07/1994

10	Constitution of India	Purushotham. G (Asst. Professor)	Ph.D		Contract-22500	
11	English- II	Ramesh Jayaramaiah (Asst. Professor)	Ph.D	13		03/04/2008
12	Financial Accounting -II	Dr. Seethanaik (Asst. Professor)	Ph.D	19	Full Time Faculty-22500	16/10/2003
13	English- III	Ramesh Jayaramaiah (Asst. Professor)	Ph.D	13		03/04/2008
14	Communicative English III	Devika Rani L (Professor)	Ph.D	27		30/07/1994
15	Computer Applications	Dr. Ashwini J (Asst. Professor)	Ph.D		Contract-22500	
16	Cost Accounting	Dr. Seethanaik (Asst. Professor)	Ph.D	19	Full Time Faculty-22500	16/10/2003
17	Principle and Practice of Management	Dr. M.L. Ashoka (Professor)	Ph.D	24	Regular-250392	28/10/2017
18	Financial Accounting -III	Dr. Seethanaik (Asst. Professor)	Ph.D	19	Full Time Faculty-22500	16/10/2003
19	English- IV	Ramesh Jayaramaiah (Asst. Professor)	Ph.D	13		03/04/2008
20	Communicative English IV	Devika Rani L (Professor)	Ph.D	27		30/07/1994
21	Management Accounting	Dr. Seethanaik (Asst. Professor)	Ph.D	19	Full Time Faculty-22500	16/10/2003
22	Marketing Management	Dr. M. Amulya (Professor)	Ph.D	19	Regular-221594	16/10/2003
23	Financial Management	Dr. Seethanaik (Asst. Professor)	Ph.D	19	Full Time Faculty-22500	16/10/2003
24	Human Resource Management	Prof. Aisha. M. Sheriff (Professor)	Ph.D	27	Regular-336478	27/07/2007
25	Small Business Management & Entrepreneurship	Dr. Seethanaik (Asst. Professor)	Ph.D	19	Full Time Faculty-22500	16/10/2003
26	Income Tax	SINDHU N V (Asst. Professor)	Ph.D	3	Contract-18000	
27	Business Statistics-I	Nusrath Fathima (Asst. Professor)	Ph.D		Contract-22500	2020
28	Commercial Law	Purushotham. G (Asst. Professor)	Ph.D		Contract-22500	

29	Advertising and Sales Management	Dr. M. Amulya (Professor)	Ph.D	19	Regular-221594	16/10/2003
30	Working Capital Management	Dr. Seethanaik (Asst. Professor)	Ph.D	19	Full Time Faculty-22500	16/10/2003
31	Business Statistics-II	Nusrath Fathima (Asst. Professor)	Ph.D		Contract-22500	2020
32	International Business	Dr. Ananda D (Professor)	Ph.D	32	Regular-	05-09-1992
33	Company Law	Dr. Seethanaik (Asst. Professor)	Ph.D	19	Full Time Faculty-22500	16/10/2003
34	Law and Practice of Banking	Dr. Nischith. S (Asst. Professor)	Ph.D	6	Full Time Faculty-22500	2017
35	Marketing Strategies	Dr. M. Amulya (Professor)	Ph.D	19	Regular-221594	16/10/2003
36	Foundations of Individual Behaviour	Prof. R.Mahesh (Professor)	Ph.D	15	Regular-281808	2/4/2007

### c. Course Mentor

S.No	Names with Designation	Qualification	Experiences	Type (Regular/ Contract) with gross salary/ month	Date of joining
1	Prof. R.Mahesh(Professor)	Ph.D	15	Regular-281808	2/4/2007
2	Dr. Amulya.M(Professor)	Ph.D	19	Regular-221594	16/10/2003

## 2. Programme Name: Bachelor of Computer Applications

### a. Programme Coordinator

S. No	Names with Designation	Qualification	Experiences	Type (Regular/ Contract) with gross salary/ month	Date of joining
1	Dr H S Nagendraswamy (Professor)	Ph.D	16	Regular-275176	08-08-2008

## b. Course Coordinator

S. No	Course Name	Names with Designation	Qualification	Experiences	Type Regular/ Contract) with gross salary/ month	Date of joining programme
1	Basics of Digital Electronics	Naveena B.B (Asst. Professor)	Ph.D		Contract-28000	
2	C Programming	Rajashekara.M (Asst. Professor)	Ph.D	5	Contract-28000	1/4/2019
3	Computer Fundamentals & Problem Solving	Vidyashree.L (Asst. Professor)	Ph.D	10	Contract-24000	2014
4	English- I	Ramesh Jayaramaiah (Asst. Professor)	Ph.D	13		03/04/2008
5	Mathematics	Bhanupratap S (Asst. Professor)	Ph.D	7	Contract-28000	15/04/2017
6	C Programming Lab	Dr. Suresha (Professor)	Ph.D	27	Regular-336478	22-01-1997
7	English- II	Ramesh Jayaramaiah (Asst. Professor)	Ph.D	13		03/04/2008
8	Data Structures & Applications	Dr. B. Sharada (Professor)	Ph.D	17	Regular-244074	29-03-2007
9	Discrete Mathematics	Dr. B. Sharada (Professor)	Ph.D	17	Regular-244074	29-03-2007
10	Operating System	Smt. L. Hamsaveni (Associated Professor)	M.Sc	25	Regular-242076	01-07-1999
11	Accounting and Financial Management	Dr. B. Sharada (Professor)	Ph.D	17	Regular-244074	29-03-2007
12	Data Structures Lab	Dr. Suresha (Professor)	Ph.D	27	Regular-336478	22-01-1997
13	English-III	Ramesh Jayaramaiah (Asst. Professor)	Ph.D	13		03/04/2008
14	Computer Architecture & Microprocessor	Indira Priya Darshini (Asst. Professor)	Ph.D	7	Contract-24000	2017
15	OOPS With C++	Manasa.K.N (Asst. Professor)	Ph.D	6	Contract-28000	2018
16	Software Engineering	Meena L (Asst. Professor)	Ph.D	9	Contract-24000	1/4/2016
17	DBMS	Dr. Suresha (Professor)	Ph.D	27	Regular-336478	22-01-1997
18	OOPS With C++ Lab	Dr. Suresha (Professor)	Ph.D	27	Regular-336478	22-01-1997

19	English-IV	Ramesh Jayaramaiah (Asst. Professor)	Ph.D	13		03/04/2008
20	Data Communication & Computer Networks	Meghana J H (Asst. Professor)	Ph.D	6	Contract-18500	15/03/2022
21	Computer Oriented Numerical Analysis & Statistical Methods	Indira Priya Darshini (Asst. Professor)	Ph.D	7	Contract-24000	2017
22	Data Warehousing & Data Mining	Manasa.K.N (Asst. Professor)	Ph.D	6	Contract-28000	2018
23	Computer Graphics	Smt. L. Hamsaveni (Associated Professor)	M.Sc	25	Regular-242076	01-07-1999
24	DBMS Lab	Dr. Suresha (Professor)	Ph.D	27	Regular-336478	22-01-1997
25	Constitution of India	Manjuchethan N (Asst. Professor)	Ph.D	13	Contract-28000	2011
26	Environmental Studies	Meghana J H (Asst. Professor)	Ph.D	6	Contract-18500	15/03/2022
27	Java	Meena L (Asst. Professor)	Ph.D	9	Contract-24000	1/4/2016
28	Operation Research	Smt. L.Hamsaveni (Associated Professor)	M.Sc	25	Regular-242076	01-07-1999
29	Computer Systems & Network Security	Indira Priya Darshini (Asst. Professor)	Ph.D	7	Contract-24000	2017
30	System Software	Smt. L.Hamsaveni (Assicated Professor)	M.Sc	25	Regular-242076	01-07-1999
31	Project Work	Dr. Suresha (Professor)	Ph.D	27	Regular-336478	22-01-1997

### c. Course Mentor

S.No	Names with Designation	Qualification	Experiences	Type (Regular/ Contract) with gross salary/ month	Date of joining
1	Dr. Suresha (Professor)	Ph.D	27	Regular-336478	22-01-1997
2	Dr. H.S Nagendraswamy (Professor)	Ph.D	16	Regular-275176	08-08-2008

**3. Programme Name: Bachelor of Commerce****a. Programme Coordinator**

S. No	Names with Designation	Qualification	Experiences	Type (Regular/ Contract) with gross salary/ month	Date of joining
1	Dr. Nagendra Babu K. (Professor)	Ph.D	28	Regular-290278	15-03-1996

**b. Course Coordinator**

S. No	Course Name	Names with Designation	Qualification	Experiences	Type (Regular/ Contract) with gross salary/ month	Date of joining programme
1	Business Management	Dr. M.L. Ashoka (Professor)	Ph.D	24	Regular-250392	28/10/2017
2	Communicative English	Devika Rani L (Professor)	Ph.D	27		30/07/1994
3	English- I	Ramesh Jayaramaiah (Asst. Professor)	Ph.D	13		03/04/2008
4	Environmental Studies	Dr. Seethanaik (Asst. Professor)	Ph.D	19	Full Time Faculty-22500	16/10/2003
5	Financial Accounting -I	BHARATH V (Asst. Professor)	Ph.D	8	Contract-18000	
6	Management of Banking Operations	Dr. Seethanaik (Asst. Professor)	Ph.D	19	Full Time Faculty-22500	16/10/2003
7	Communicative English II	Devika Rani L (Professor)	Ph.D	27		30/07/1994
8	Constitution of India	Dr. H. Rajashekar (Professor)	Ph.D	28	Regular-298902	05-08-1996
9	English- II	Ramesh Jayaramaiah (Asst. Professor)	Ph.D	13		03/04/2008
10	Financial Accounting -II	BHARATH V (Asst. Professor)	Ph.D	8	Contract-18000	
11	Functional Management	Dr. Seethanaik (Asst. Professor)	Ph.D	19	Full Time Faculty-22500	16/10/2003
12	Principles of Marketing	Dr. Nagendra Babu K. (Professor)	Ph.D	28	Regular-290278	15-03-1996
13	English III	Ramesh Jayaramaiah (Asst. Professor)	Ph.D	13		03/04/2008

14	Communicative English III	Devika Rani L (Professor)	Ph.D	27		30/07/1994
15	Fundamentals of Cost Accounting	Dr. Nagendra Babu K. (Professor)	Ph.D	28	Regular-290278	15-03-1996
16	Financial Accounting -III	BHARATH V (Asst. Professor)	Ph.D	8	Contract-18000	
17	Income tax I	SINDHU N V (Asst. Professor)	Ph.D	3	Contract-18000	
18	Computer Fundamentals	VENKATESH R (Asst. Professor)	Ph.D	13	Contract-28000	2011
19	English IV	Ramesh Jayaramaiah ( Asst. Professor)	Ph.D	13		03/04/2008
20	Communicative English IV	Devika Rani L (Professor)	Ph.D	27		30/07/1994
21	Corporate Accounting	Dr. Seethanaik (Asst. Professor)	Ph.D	19	Full Time Faculty- 22500	16/10/2003
22	Advanced Cost Accounting	Dr. Nagendra Babu K. (Professor)	Ph.D	28	Regular-290278	15-03-1996
23	Income Tax II	SINDHU N V (Asst. Professor)	Ph.D	3	Contract-18000	
24	Computer Application	VENKATESH R (Asst. Professor)	Ph.D	13	Contract-28000	2011
25	Business Law	Sindhu NV (Asst. Professor)	Ph.D	3	Contract-18000	
26	Business Ethics	Dr. M. Kumaraswamy (Professor)	Ph.D	25	Regular-251412	01-07-1999
27	Management Accounting	PRAMOD K (Asst. Professor)	Ph.D	4	Contract-18000	
28	Business Mathematics	Puneeth B K (Asst. Professor)	Ph.D	8	Contract-18000	
29	Elective I- Financial Management	Dr. B. Nagaraju (Professor)	Ph.D	35	Regular-290278	02-07-1988
30	Elective II- Advertising and Salesmanship	Dr. Nagendra Babu K. (Professor)	Ph.D	28	Regular-290278	15-03-1996
31	Company Laws	Sindhu NV (Asst. Professor)	Ph.D	3	Contract-18000	
32	Quantitative Techniques	PRAMOD K (Asst. Professor)	Ph.D	4	Contract-18000	
33	Principles and Practices of Auditing	Dr. Seethanaik (Asst. Professor)	Ph.D	19	Full Time Faculty- 22500	16/10/2003
34	Business Statistics	Puneeth B K (Asst. Professor)	Ph.D	8	Contract-18000	
35	Elective I- Advanced Financial Management	Dr. B. Nagaraju (Professor)	Ph.D	35	Regular-290278	02-07-1988
36	Elective II- Retail Marketing	Dr. Nagendra Babu K. (Professor)	Ph.D	28	Regular-290278	15-03-1996

## c. Course Mentor

S.No	Names with Designation	Qualification	Experiences	Type (Regular/ Contract) with gross salary/ month	Date of joining
1	Dr. H. Rajashekar (Professor)	Ph.D	28	Regular-298902	05-08-1996
2	Dr. Nagendra Babu K. (Professor)	Ph.D	28	Regular-290278	15-03-1996

## 4. Programme Name: Master of Business Administration

## a. Programme Coordinator

S. No	Names with Designation	Qualification	Experiences	Type (Regular/ Contract) with gross salary/ month	Date of Joining
1	Prof. S J Manjunath (Professor)	Ph.D	26	Regular-290278	10/7/1996

## b. Course Coordinator

S. No	Course Name	Names with Designation	Qualification	Experiences	Type (Regular/ Contract) with gross salary/ month	Date of joining programme
1	Business Environment	Pooja Joshi (Asst. Professor)	Ph.D	5	Contract-22500	
2	Management Concepts & Theories	Dr. Harshavardan (Asst. Professor)	Ph.D	5	Contract-22500	
3	Managerial Accounting	Prof. R. Mahesh (Professor)	Ph.D	15	Regular-281808	2/4/2007
4	Managerial Communication	Pooja Joshi (Asst. Professor)	Ph.D	5	Contract-22500	
5	Managerial Economics	Dr. Seethanaik (Asst. Professor)	Ph.D	19	Full Time Faculty-22500	16/10/2003
6	Organizational Behaviour	Dr. M. Amulya (Professor)	Ph.D	19	Regular-221594	16/10/2003
7	Statistics for Management	Prof. S.J.Manjunath (Professor)	Ph.D	26	Regular-290278	10/7/1996
8	Corporate Finance	Prof. R. Mahesh (Professor)	Ph.D	15	Regular-281808	2/4/2007
9	Human Resource Management	Prof. Aisha. M. Sheriff (Professor)	Ph.D	27	Regular-336478	27/07/2007
10	Legal Aspects of Business	Dr. Seethanaik (Asst. Professor)	Ph.D	19	Full Time Faculty-22500	16/10/2003

11	Management Information Systems	Prof. S.J. Manjunath (Professor)	Ph.D	26	Regular-290278	10/7/1996
12	Marketing Management	Dr. M. Amulya (Professor)	Ph.D	19	Regular-221594	16/10/2003
13	Operations Management	Prof. S.J. Manjunath (Professor)	Ph.D	26	Regular-290278	10/7/1996
14	Quantitative Methods	Prof. S.J. Manjunath (Professor)	Ph.D	26	Regular-290278	10/7/1996
15	Project Management	Dr. Seethanaik (Asst. Professor)	Ph.D	19	Full Time Faculty-22500	16/10/2003
16	Entrepreneurship	Dr. Nischith. S(Professor)	Ph.D		Full Time Faculty-22500	
17	Strategic Management	Prof. Aisha. M. Sheriff (Professor)	Ph.D	27	Regular-336478	27/07/2007
18	Derivatives	Prof. R. Mahesh (Professor)	Ph.D	15	Regular-281808	2/4/2007
19	International Financial Management	Prof. R. Mahesh (Professor)	Ph.D	15	Regular-281808	2/4/2007
20	Portfolio Management	Prof. R. Mahesh (Professor)	Ph.D	15	Regular-281808	2/4/2007
21	Corporate Taxation	Prof. R. Mahesh (Professor)	Ph.D	15	Regular-281808	2/4/2007
22	Human Resource Development	Prof. Aisha. M. Sheriff (Professor)	Ph.D	27	Regular-336478	27/07/2007
23	Strategic Human Resource Management	Prof. Aisha. M. Sheriff (Professor)	Ph.D	27	Regular-336478	27/07/2007
24	Training and Development	Prof. Aisha. M. Sheriff (Professor)	Ph.D	27	Regular-336478	27/07/2007
25	Organizational Change and Development	Prof. Aisha. M. Sheriff (Professor)	Ph.D	27	Regular-336478	27/07/2007
26	International Marketing	Dr. M. Amulya (Professor)	Ph.D	19	Regular-221594	16/10/2003
27	Product and Brand Management	Dr. M. Amulya (Professor)	Ph.D	19	Regular-221594	16/10/2003
28	Services Marketing	Dr. M. Amulya (Professor)	Ph.D	19	Regular-221594	16/10/2003
29	Advertising and Sales Promotion Management	Dr. M. Amulya (Professor)	Ph.D	19	Regular-221594	16/10/2003
30	Decision Models and Optimization	Dr. Vinayaka. R.C.S (Asst. Professor)	Ph.D	16	Full Time Faculty-22500	01-01-2007
31	Technology, Innovation and New Product Management	Dr. Vinayaka. R.C.S(Asst. Professor)	Ph.D	16	Full Time Faculty-22500	01-01-2007
32	Total Quality Management	Dr. Vinayaka. R.C.S (Asst. Professor)	Ph.D	16	Full Time Faculty-22500	01-01-2007

33	Production Planning and Control	Dr. Vinayaka. R.C.S (Asst. Professor)	Ph.D	16	Full Time Faculty-22500	01-01-2007
34	Advanced Project Management	Dr. Seethanaik (Asst. Professor)	Ph.D	19	Full Time Faculty-22500	16/10/2003
35	Managing Human Resources in Project	Dr. Seethanaik (Asst. Professor)	Ph.D	19	Full Time Faculty-22500	16/10/2003
36	Project Finance	Dr. Seethanaik (Asst. Professor)	Ph.D	19	Full Time Faculty-22500	16/10/2003
37	Project Planning and Scheduling	Dr. Seethanaik (Asst. Professor)	Ph.D	19	Full Time Faculty-22500	16/10/2003
38	Supply Chain Management	Prof. S.J.Manjunath (Professor)	Ph.D	26	Regular-290278	10/7/1996
39	Retail Management	Prof. S.J.Manjunath (Professor)	Ph.D	26	Regular-290278	10/7/1996
40	Operations Research	Prof. S.J.Manjunath (Professor)	Ph.D	26	Regular-290278	10/7/1996
41	Services and Retail Marketing	Prof. S.J.Manjunath (Professor)	Ph.D	26	Regular-290278	10/7/1996
42	Risk Management	Prof. R. Mahesh (Professor)	Ph.D	15	Regular-281808	2/4/2007
43	Financial Engineering	Prof. R. Mahesh (Professor)	Ph.D	15	Regular-281808	2/4/2007
44	Security Analysis and Investment Management	Prof. R. Mahesh (Professor)	Ph.D	15	Regular-281808	2/4/2007
45	Performance Management	Prof. Aisha. M. Sheriff (Professor)	Ph.D	27	Regular-336478	27/07/2007
46	Cross Cultural and Global Management	Prof. Aisha. M. Sheriff (Professor)	Ph.D	27	Regular-336478	27/07/2007
47	Counselling Skills for Managers	Prof. Aisha. M. Sheriff (Professor)	Ph.D	27	Regular-336478	27/07/2007
48	Human Resource Development: Strategies and Systems	Prof. Aisha. M. Sheriff (Professor)	Ph.D	27	Regular-336478	27/07/2007
49	Compensation Management	Prof. Aisha. M. Sheriff (Professor)	Ph.D	27	Regular-336478	27/07/2007
50	Management of Industrial Relations	Prof. Aisha. M. Sheriff (Professor)	Ph.D	27	Regular-336478	27/07/2007
51	Training and Development	Prof. Aisha. M. Sheriff (Professor)	Ph.D	27	Regular-336478	27/07/2007

52	Advertising Management	Dr. M. Amulya (Professor)	Ph.D	19	Regular-221594	16/10/2003
53	Consumer Behaviour	Dr. M. Amulya (Professor)	Ph.D	19	Regular-221594	16/10/2003
54	Sales Promotion Management	Dr. M. Amulya (Professor)	Ph.D	19	Regular-221594	16/10/2003
55	Brand Management	Dr. M. Amulya (Professor)	Ph.D	19	Regular-221594	16/10/2003
56	Internet Marketing	Dr. M. Amulya (Professor)	Ph.D	19	Regular-221594	16/10/2003
57	Business Marketing	Dr. M. Amulya (Professor)	Ph.D	19	Regular-221594	16/10/2003
58	Operations Strategy	Dr. Vinayaka. R.C.S (Asst. Professor)	Ph.D	16	Full Time Faculty- 22500	01-01-2007
59	Operations Research	Dr. Vinayaka. R.C.S (Asst. Professor)	Ph.D	16	Full Time Faculty- 22500	01-01-2007
60	Enterprise Systems and Supply Chain Management	Prof. S.J.Manjunath (Professor)	Ph.D	26	Regular-290278	10/7/1996
61	Marketing Channels	Prof. S.J.Manjunath (Professor)	Ph.D	26	Regular-290278	10/7/1996
62	Fundamentals of Supply Chain Management	Prof. S.J.Manjunath (Professor)	Ph.D	26	Regular-29027	10/7/1996
63	Logistics Management	Prof. S.J.Manjunath (Professor)	Ph.D	26	Regular-290278	10/7/1996
64	Principles and Techniques of Quality Management	Prof. S.J.Manjunath (Professor)	Ph.D	26	Regular-290278	10/7/1996
65	Service Operations Management	Prof. S.J.Manjunath (Professor)	Ph.D	26	Regular-290278	10/7/1996
66	Summer Internship Report	Prof. Aisha. M. Sheriff (Professor)	Ph.D	27	Regular-336478	27/07/2007
67	Project Work Diary	Prof. Aisha. M. Sheriff (Professor)	Ph.D	27	Regular-336478	27/07/2007
68	Project Report	Prof. Aisha. M. Sheriff (Professor)	Ph.D	27	Regular-336478	27/07/2007

69	Project Viva-voce	Prof. Aisha. M. Sheriff (Professor)	Ph.D	27	Regular-336478	27/07/2007
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**c. Course Mentor**

S.No	Names with Designation	Qualification	Experiences	Type (Regular/ Contract) with gross salary/ month	Date of joining
1	Prof. Aisha. M. Sheriff (Professor)	Ph.D	27	Regular-336478	27/07/2007
2	Prof. S.J. Manjunath (Professor)	Ph.D	26	Regular-290278	10/7/1996

**5. Programme Name: Master of Commerce****a. Programme Coordinator**

S. No	Names with Designation	Qualification	Experiences	Type (Regular/ Contract) with gross salary/ month	Date of joining
1	Dr M L Ashoka (Professor)	Ph D	15	Regular-250392	28-07-2009

**b. Course Coordinator**

S. No	Course Name	Names with Designation	Qualification	Experiences	Type (Regular/ Contract) with gross salary/ month	Date of joining programme
1	Accounting Theory	KRUTHI D (Asst. Professor)	Ph.D	3	Contract-18000	
2	Business Policy and Environment	Dr. H. Rajashekar (Professor)	Ph.D	28	Regular-298902	5/8/1996
3	Corporate Governance	Dr. H. Rajashekar (Professor)	Ph.D	28	Regular-298902	5/8/1996
4	Financial Management	Dr. B. Nagaraju (Professor)	Ph.D	35	Regular-290278	2/7/1988
5	Marketing Management	Dr. B. Nagaraju (Professor)	Ph.D	35	Regular-290278	2/7/1988
6	Capital Market Instruments	Puneeth B K (Asst. Professor)	Ph.D	8	Contract-18000	
7	Computer Applications in Commerce	VENKATESH R (Asst. Professor)	Ph.D	13	Contract-28000	2011
8	Retail Banking	KRUTHI D (Asst. Professor)	Ph.D	3	Contract-18000	
9	Human Resource Management	Dr. B. Nagaraju (Professor)	Ph.D	35	Regular-290278	2/7/1988
10	Organizational Behaviour	Dr. B. Nagaraju (Professor)	Ph.D	35	Regular-290278	2/7/1988

11	Business Research Methods	Dr. B. Nagaraju (Professor)	Ph.D	35	Regular-290278	02-07-1988
12	International Business	Dr. M.L Ashoka (Professor)	Ph.D	15	Regular-250392	28-07-2009
13	Statistics for Business Decisions	Bharath V (Asst. Professor)	Ph.D	8	Contract-18000	
14	Portfolio Management	Pramod K (Asst. Professor)	Ph.D	4	Contract-18000	
15	Elective- Personal Financial Planning	Sindhu N V (Asst. Professor)	Ph.D	3	Contract-18000	
16	International Accounting	KRUTHI D (Asst. Professor)	Ph.D	3	Contract-18000	
17	Operations Research	Dr. Vinayaka. R.C.S (Asst. Professor)	Ph.D	16	Full Time Faculty-22500	1/1/2007
18	Strategic Management	Prof. Aisha. M. Sheriff (Professor)	Ph.D	27	Regular-336478	27/07/2007
19	International Financial Management	Dr. B. Nagaraju (Professor)	Ph.D	35	Regular-290278	2/7/1988

**c. Course Mentor**

S.No	Names with Designation	Qualification	Experiences	Type (Regular/ Contract) with gross salary/ month	Date of joining
1	Dr. B. Nagaraju (Professor)	Ph.D	35	Regular-290278	02-07-1988
2	Dr. M. Kumaraswamy(Professor)	Ph.D	25	Regular-251412	01-07-1999

**6. Programme Name: Master of Computer Applications****a. Programme Coordinator**

S. No	Names with Designation	Qualification	Experiences	Type (Regular/ Contract) with gross salary/ month	Date of joining
1	Dr H S Nagendraswamy (Professor)	Ph D	16	Regular-275176	08-08-2008

**b. Course Coordinator**

S. No	Course Name	Names with Designation	Qualification	Experiences	Type (Regular/ Contract) with gross salary/ month	Date of joining programme
1	Advanced Data Structures and Indexing	Dr. D.S Guru (Professor)	Ph.D	28	Regular-290698	25-10-1996

2	Object Oriented Programming with C++	Dr. Hanumanthappa. J (Professor)	Ph.D	20	Regular-244074	04-06-2004
3	Advanced Database Management System	Manasa.K.N (Asst. Professor)	Ph.D	6	Contract-28000	2018
4	Java Programming	Meghana J H (Asst. Professor)	Ph.D	6	Contract-18500	15/03/2022
5	Linux Programming	Thejashwini.B.L (Asst. Professor)	Ph.D	9	Contract-24000	1/4/2019
6	E-Commerce and E-Governance	Bhanupratap S (Asst. Professor)	Ph.D	7	Contract-28000	15/04/2017
7	Data Communication and Networks	Manasa.K.N(Asst. Professor)	Ph.D	6	Contract-28000	2018
8	Artificial Intelligence	Dr. Hanumanthappa. J (Professor)	Ph.D	20	Regular-244074	04-06-2004
9	.Net with C#	Thejashwini.B.L (Asst. Professor)	Ph.D	9	Contract-24000	1/4/2019
10	Cloud Computing	Dr. Hanumanthappa. J (Professor)	Ph.D	20	Regular-244074	04-06-2004
11	Data Mining and Data Warehousing	Manasa.K.N (Asst. Professor)	Ph.D	6	Contract-28000	2018
12	Cryptography and Network Security	Rajashekara. M (Asst. Professor)	Ph.D	5	Contract-28000	1/4/2019
13	Machine Learning	Thejashwini.B.L (Asst. Professor)	Ph.D	9	Contract-24000	1/4/2019
14	Python Programming	Smt. L.Hamsaveni (Associated Professor)	M.Sc	25	Regular-242076	01-07-1999
15	Advanced Software Engineering	Dr. H.S. Nagendraswamy (Professor)	Ph.D	16	Regular-275176	08-08-2008
16	Digital Image Processing	Dr. D.S. Guru (Professor)	Ph.D	28	Regular-290698	25-10-1996
17	Internet of Things	Dr. Suresha (Professor)	Ph.D	27	Regular-336478	22-01-1997
18	Project Work	Dr. Suresha (Professor)	Ph.D	27	Regular-336478	22-01-1997
19	Communication Skills and Professional Management	Vidyashree. L (Asst. Professor)	Ph.D	10	Contract-24000	2014

## c. Course Mentor

S.No	Names with Designation	Qualification	Experiences	Type (Regular/Contract) with gross salary/ month	Date of joining
1	Dr. B. Sharada (Professor)	Ph.D	17	Regular-244074	29-03-2007
2	Dr. Hanumanthappa. J (Professor)	Ph.D	20	Regular-244074	04-06-2004

## 3.5 Details of Administrative staff

## a. Number of Administrative staff available exclusively for Online programmes

Admin Staff	Required	Available	Name
Deputy Registrar	1	Yes	Sri I.C. Revanna
Assistant Registrar	1	Yes	Mr. Prakash B.
Section Officer	1	Yes	Chandrashekhar
Assistants	3 (2 for DM Universities)	Yes	1. Sri Muzakir Ahmad 2. Sri Manjunath 3. Sri Santhosh Kumar K.S.
Computer Operator	2	Yes	1. Sri Girish G.R. 2. Smt. Rathnavathi 3. Sri Jagadish Sarod
Multi Tasking Staff	2	Yes	1. Sri Prabhu Prasad 2. Smt. Pavithra

(Attach duly attested photocopy of appointment letter with salary details)

## b. Number and details of Technical Support for Online Programmes as per Annexure -IV:

## i. Technical Team for Development of e-Content as Self-Learning e-Modules:

Post	Required	Available	Name
Technical Manager (Production)	1	Yes	Mr. Syed Kaleem
Technical Associate (Audio- Video recording and editing)	1	Yes	Sri. Siddeswara J.K/ Sri. Keerthi Kumar.S.M
Technical Assistant (Audio-Video recording)	1	Yes	Sri. Chandra

**HEI ID: HEI-U-0235**

**Name of HEI: Mysore University**

**Type of HEI: State**

			Kumar.P.H
Technical Assistant (Audio- Video editing)	1	Yes	Sri. Chandra Kumar.P.H

**ii. For Delivery of Online Programmes:**

<b>Post</b>	<b>Required</b>	<b>Available</b>	<b>Name</b>
Technical Manager (LMS and Data Management)	1(per Centre)	Yes	Sandeep S.
Technical Assistant (LMS and Data Management)	2	Yes	Nishu P./ Jacintha M

**iii. For Admission and Examination for Online mode:**

<b>Post</b>	<b>Required</b>	<b>Available</b>
Technical Manager (Admission, Examination and Result)	1(per Centre)	Yes. Komal K/ Harisha Shenoy KV
Technical Assistant (Admission, Examination and Result)	2	Yes. Mohit Y./ Roopa M

(Attach duly attested photocopy of appointment letter with salary details)

### Part – IV: Examinations

#### 4.1 Information of formative and summative assessments/examinations conducted with the actions taken to ensure sanctity of examinations:

S.No.	Provisions in Regulations	Whether complied Yes/No	If No, Reason thereof
1	All processes of assessment of learners in different components of Examination shall be directly handled by the concerned Institution and no part of the assessment shall be outsourced	Yes	
2	For ensuring transparency and credibility, the full time faculty of the Online mode Higher Educational Institutions or qualified faculty from University Grants Commission recognised Higher Educational Institutions only should be associated to function as invigilators, examination superintendents, as observers etc	Yes	
3	A Higher Educational Institution offering programme through Online mode shall conduct examinations either using Computer based test or pen and paper test in a proctored environment in designated test centre with all the security arrangements ensuring transparency and credibility of the examinations. It can also conduct online examination through technology mediated proctoring.	Yes	
4	The examination centre must be centrally located in the city, with good connectivity from railway station or bus stand, for the convenience of the students.	NA	
5	The number of examination centres in a city or State must be proportionate to the student enrolment from the region	NA	
6	Building and grounds of the examination centre must be clean and in good condition.	NA	
7	The examination centre must have an examination hall with adequate seating capacity and basic amenities	NA	
8	Fire extinguishers must be in working order, locations well marked and easily accessible.  Emergency exits must be clearly identified and clear of obstructions	NA	
9	The Examination Centre shall have adequate and comfortable seating capacity and amenities including adequate lighting, ventilation and clean drinking water facilities	NA	
10	Safety and security of the examination centre must be ensured	NA	
11	Restrooms must be located in the same building as the examination centre, and restrooms must be clean, supplied with necessary items, and in working order	NA	
12	Provision of drinking water must be made for Learners	NA	

13	Adequate parking must be available near the examination centre	NA	
14	Facilities for Persons with Disabilities should be available	NA	

#### 4.2 Compliance of facilities required for the conduct of Online examination for online programmes.

S. No	Provisions in Regulations	Whether being Complied Yes/No If yes, please provide details and upload Relevant documents	If No, Reason thereof
1	Requirements at Test Centres (as mentioned in provision II (B)(13)(i) of Annexure II)	NA for Online Programs	
2	Requirement of proctors (as mentioned in provision II (B)(13)(ii) of Annexure II)	NA for Online Programs	
3	Security arrangements in the testing centre (as mentioned in provision II (B)(13)(iii) of Annexure II)	NA for Online Programs	
4	Remote Proctoring (as mentioned in provision II (B)(13)(iii) of Annexure II)	Yes  a) Secure Browser- We use a custom application which is pre-installed in the machine for the examination that prevents the opening of any other windows or applications. This application prevents screen capturing, recording and remote login.  b) Remote Proctoring- This involves image capturing in intervals and video streaming of the candidates and the screen capturing of the current access screen of the candidate.  c) Data Encryption- The online examination system data is encrypted to prevent any kind of misuse. Question Banks and the other examination data is stored in a highly secured and encrypted manner. The entire communication between the server and the student system during the examination is encrypted with a secure mode of communication.	Annexure II

**4.3 Compliance status of 'Evaluation' and 'Certification' – As per Regulations 15 and 16 of UGC (ODL Programmes and Online Programmes) Regulations, 2020**

S. No	Provisions in Regulations	Whether being Complied Yes/No If yes, please provide details and upload Relevant documents	If No, Reason thereof
1	The Higher Educational Institution shall adopt the guidelines issued by the Commission for the conduct of proctored examinations.	Yes (The HEI conducts Proctored examination with all the security arrangements ensuring transparency and credibility of the examinations and in conformity with all the norms for online examinations as laid down by the commission.)	
2	A Higher Educational Institution offering Online programmes shall have a mechanism well in place for evaluation of learners enrolled through Online mode and their certification.	Yes (The HEI offering programmes through Online mode has a mechanism well in place for the evaluation of learners enrolled through online mode and their certifications. The evaluation includes two types of assessments- 1. Continuous Assessments 2. Summative Assessments. Certification- Each award of Degree at the UG and PG Level and PG Diploma is assigned a Unique Identification Number and has the photograph along with the other relevant details of the learner including the program name.	
3	<p>The evaluation shall include two types of assessments continuous or formative assessment and summative assessment in the form of end semester examination or term end examination:</p> <p>Provided that no semester or year-end examination shall be held unless:</p> <p>i) The Higher Educational Institution is satisfied that at least 75 per cent. of the programme of study stipulated for the semester or year has been actually conducted;</p> <p>ii) For Online mode: the learner has minimum participation of 75 per cent. in all the activities of Online programme prior to end semester examination or term end examination.</p>	<p>Yes. The evaluation includes two types of assessments-Continuous and Summative.</p> <p>No term end examination is held in a subject unless:</p> <p>I) The HEI is satisfied that at least 75% of the programme of study stipulated for the semester or year has been actually conducted.</p> <p>II) The learner has minimum participation of 75% in all the activities of the online program prior to the term end examination.</p>	
4	The curricular aspects, assessment criteria and credit framework for the award of Degree	The curricular aspects, assessment criteria and credit framework for the award of degree	

	programmes at undergraduate and postgraduate level and/or Post Graduate Diploma programmes through online mode shall be evolved by adopting same standards as being followed in conventional mode/ODL mode by the dual mode Higher Educational Institutions and in Open Distance Learning mode by the Open Universities	programs at UG and PG level/ Diploma through online mode is evolved by adopting the same standards as being followed in conventional mode by the Dual mode HEI.	
5	The weightage for different components of assessments for Online mode shall be as under:  (i) continuous or formative assessment (in semester): Maximum 30 per cent.  (ii) summative assessment (end semester examination or term end examination): Minimum 70 per cent.	Weightage for different components of assessment is as under:  i) Continuous Assessments- 30 %  ii) End Term Examination- 70%  II) Marks or Grades- The marks or grades obtained in continuous assessments and end term examination is shown separately in the grade card.	Sample Qpack
6	The Higher Educational Institution shall notify all assessment tools to be used for formative and summative assessments	Yes. The HEI executes the evaluation through various assessment tools that includes multiple choice questions, true/false, project work, project reports, lab work/ presentations and term end examinations to suit the different learning outcomes expected from the course elements.	Document to be prepared & signed by the Director.
7	Marks or grades obtained in continuous assessment and end semester examinations or term end examinations shall be shown separately in the grade card	Yes. The marks of the continuous assessments and term end examination are shown separately in the grade card.	
8	A Higher Educational Institution offering a Programme in Online mode shall adopt a rigorous process in development of question papers, question banks, assignments and their moderation, conduct of examination, evaluation of answer scripts by qualified teachers, and result declaration, and shall so frame the question papers as to ensure that no part of the syllabus is left out of study by a learner.	<b>Question Paper Design-</b> The question paper is designed by the internal faculty of HEI based on the curriculum design. The faculty ensures the question paper covers the complete sections of the syllabus and no part of the syllabus is left out of study.  <b>Evaluation-</b> The evaluation of the answer scripts are done by the faculties of HEI assigned by the secrecy department of HEI.  <b>Result Declaration-</b> Post evaluation of the answer scripts by the faculties the results are declared and published on the University website.	Upload Process (Manual for the examination)
9	The examination of the programmes in Online mode shall be managed by the examination or	The Examination of the Programs in the Online Mode is managed by the Evaluation unit of the	Upload list

	evaluation Unit of the Higher Educational Institution and shall be conducted in the examination centre as given under these regulations.	University, and conducted under supervision as per regulations via remote proctored mode.	
10	(a) The Examination Centre shall have proper monitoring mechanisms for Closed-Circuit Television (CCTV) recording of the entire examination procedure.	NA for Learners enrolled under the Online Mode.	
	(b) Availability of biometric system	NA for Learners enrolled under the Online Mode.	
	(c) The attendance of examinees shall be authenticated through biometric system as per Aadhar details or other Government identifiers of Indian learners and Passports for International learners	The attendance of the examinees are authenticated by verifying the Aadhaar details of Indian learners or the passport (International learners) before the start of the examination.	
	(d) In case of non-availability of the Closed-Circuit Television facilities, the Higher Educational Institution shall ensure that proper videography be conducted and video recordings are submitted by particular incharge of examination centre to the Higher Educational Institution	Not Applicable for Learners enrolled under Online Mode.	
11	The Higher Educational Institution shall retain all such Closed- Circuit Television recordings in archives for a minimum period of five years	Not Applicable for Learners enrolled under Online Mode.	
12	(a) There shall be an observer for each of the Examination Centre appointed by the Higher Educational Institution and	Not Applicable for Learners enrolled under Online Mode.	
	(b) It shall be mandatory to have observer report submitted to the Higher Educational Institution	Not Applicable for Learners enrolled under Online Mode.	
13	An Higher Educational Institution offering programme through Online mode shall conduct examinations either using technology enabled online test with all the security arrangements ensuring transparency and credibility of the examinations, or through the Proctored Examination and in conformity with any other norms for such examination as may be laid down by the Commission	<p>The HEI conducts online web proctored examinations for learners (national/ international) enrolled under the Online Learning mode.</p> <p>a) Secure Browser- We use a custom application which is pre-installed in the machine for the examination that prevents the opening of any other windows or applications. This application prevents screen capturing, recording and remote login.</p> <p>b) Remote Proctoring- This involves image capturing in intervals and video streaming of</p>	

		<p>the candidates and the screen capturing of the current access screen of the candidate.</p> <p>c) Data Encryption- The online examination system data is encrypted to prevent any kind of misuse. Question Banks and the other examination data is stored in a highly secured and encrypted manner. The entire communication between the server and the student system during the examination is encrypted with a secure mode of communication.</p>	
14	As restriction of territorial jurisdiction is not applicable for Online learning, such Higher Educational Institutions which are recognised to enroll international learners shall endeavour to conduct proctored examinations for such learners	The learners enrolled under online mode appear for online remote proctored examination system.	
15	<p>(a) Each award of Degree at undergraduate and postgraduate level and post graduate diploma for Online mode shall be assigned a unique identification number and shall have</p> <p>i. Photograph</p> <p>ii. Aadhaar number or other government recognized identifier or Passport number, as applicable,</p> <p>iii. Other relevant details of the learner along with the Programme name.</p>	<p>The degree certificate will be issued to the learners as per the guidelines specified by the UGC.</p> <p>Complied with and regulation adopted by University.</p>	
	(b) Each award shall also be uploaded on the National Academic Depository	The credits acquired by the learners and the documents issued (grade card, transcript and degree) will be uploaded on NAD as per guidelines specified.	
16	<p>It shall be mandatory for Higher Educational Institution to mention the following on the backside of each of the degrees/certificates and mark sheets issued by the Higher Educational Institution to the learners (for each semester certificate and at the end of the programme):</p> <p>Mode of delivery;</p> <p>Date of admission;</p> <p>Date of completion;</p>	The degree certificate will be issued to the learners as per the guidelines specified by the UGC.	

	Name and address of all Examination Centres	
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#### 4.4 Result and Student Progression For UG, PG and PGD programmes

##### Academic Session July- 2022

Semester beginning	Programme Name	No. of Students admitted	No. of Students appeared in exams	No. of Students progressed to next year	% of students passed	% of Students passed in first class
July- 2022	1. Bachelor of Business Administration	435	72	72	98	63
	2. Bachelor of Commerce	257	60	60	90	49
	3. Bachelor of Computer Application	679	152	152	90	64
	4. Master of Business Administration	139	15	15	93	48
	5. Master of Business Administration (Dual Specialization)	628	149	149	94	90
	6. Master of Business Administration in Finance	75	23	23	92	65
	7. Master of Business Administration in Human Resource Management	62	27	27	94	69
	8. Master of Business Administration in Marketing Management	21	5	5	78	34
	9. Master of Business Administration in Operations Management	37	7	7	81	42
	10. Master of Business Administration in Supply Chain Management	30	9	9	95	71
	11. Master of Commerce	117	27	27	92	64
	12. Master of Computer Applications	513	153	153	96	80

Semester beginning	Programme Name	No. of Students admitted	No. of Students appeared in exams	No. of Students progressed to next year	% of students passed	% of Students passed in first class
Jan- 2023	1. Bachelor of Business Administration	150	40	Result Awaited	Result Awaited	Result Awaited
	2. Bachelor of Commerce	83	24	Result Awaited	Result Awaited	Result Awaited
	3. Bachelor of Computer Application	433	239	Result Awaited	Result Awaited	Result Awaited
	4. Master of Business Administration	127	28	Result Awaited	Result Awaited	Result Awaited
	5. Master of Business Administration (Dual Specialization)	263	77	Result Awaited	Result Awaited	Result Awaited
	6. Master of Business Administration in Finance	52	19	Result Awaited	Result Awaited	Result Awaited
	7. Master of Business Administration in Human Resource Management	24	8	Result Awaited	Result Awaited	Result Awaited
	8. Master of Business Administration in Marketing Management	10	5	Result Awaited	Result Awaited	Result Awaited
	9. Master of Business Administration in Operations Management	17	6	Result Awaited	Result Awaited	Result Awaited
	10. Master of Business Administration in Supply Chain Management	20	2	Result Awaited	Result Awaited	Result Awaited
	11. Master of Commerce	41	14	Result Awaited	Result Awaited	Result Awaited
	12. Master of Computer Applications	257	89	Result Awaited	Result Awaited	Result Awaited

## Part – V: Programme Project Report (PPR) and e-Learning Material (e-LM)

### 5.1 Compliance status of ‘Guidelines on Programme Project Report’ – As per Annexure -V of UGC (ODL Programmes and Online Programmes) Regulations, 2020

*HEI shall mention the process followed to ensure that PPRs are prepared as per the guidelines mentioned in the Regulations. The explicit details of approval by its Statutory Authorities shall also be mentioned.*

PPR's for programs offered under the Online Mode are framed as per the UGC prescribed guidelines. These are reviewed by CIQA and final approval is given by the Academic Council of the University. They have been used as a complete roadmap for each program, and all functions rely on them to deliver the programmes as per the original plan. The same were approved vide Letters Ref No UGC F.No. 1-1/2020(DEB-1) Date:23/09/2020.

### 5.2 Compliance status of ‘Quality Assurance Guidelines of Learning Material In Multiple Media And Curriculum And Pedagogy’ – As per Annexure -VI of UGC (ODL Programmes and Online Programmes) Regulations, 2020

*HEI shall mention compliance details against the requirements in terms of learning material (Print Media), Audio-Video Material, Online Material, Computer-based material and Curriculum and Pedagogy, as mentioned in the Annexure-VI of the Regulations for ODL programmes.*

Quality Assurance Guidelines of Learning Material In Multiple Media And Curriculum And Pedagogy is complied as per prescribed UGC regulations.

Audio–Video Material: The material is designed keeping the following in mind.

- (a) There be adequate consideration of learners’ prior knowledge, skills and attitudes.
- (b) Level and style of language shall be appropriate.
- (c) There be clear information on types of support material and study activities to be used by the learner.
- (d) It be clear and unambiguous, also preferably free from pedagogic jargon.
- (e) The aim, objective and target audience for the Audio Video material shall be clearly defined.
- (f) It shall be capable of being evaluated to conform to the learning outcomes.
- (g) There shall be clear guidelines with regard to the use of the Audio or Visual material vis-a-vis other content of the course.
- (h) AV Material shall be developed in forms and formats that will be easily accessible by the learners.
- (i) There shall be separate Audio Video manual for giving the guidelines of using the Audio Video material in study.
- (j) Audio Video Material shall provide continuity and coherence within and between audio-based study sessions.
- (k) There shall be synchronization of Sound and Image in Audio Video material.
- (l) There shall be appropriate graphics and animations relevant to the course content.
- (m) There shall be appropriate ‘visual texture’ and rate of change of image to keep the learner involved.

Online Material- The material is designed keeping the following in mind

- (a) The course shall be organized into units and lessons.
- (b) There shall be description of unit overview along with objectives, activities, assignments and resources that frame the unit.
- (c) Availability of a program map and correlation matrix among the courses in the programme.
- (d) There shall be description of credit value of each module or unit in the course.
- (e) There shall be clear guidelines on academic integrity and netiquette (internet etiquette) expectations regarding lesson activities, discussions and plagiarism.
- (f) There shall be lesson overview, content and activities, assignments to provide the learning opportunities for learner to master the content.
- (g) The course shall be designed to teach concepts and skills that the learner will retain throughout the study.
- (h) There shall be multiple learning paths for engaging the learner in active learning

- (i) The content shall provide opportunities for learners to engage in high-order thinking, critical-reasoning activities and thinking in increasing by complex ways.
- (j) There shall be appropriate readability levels, written language assignments and mathematical requirements.
- (k) The content shall provide for periodical feedback about the learning process.
- (l) The course shall be easy to navigate.
- (m) There shall be declaration of textbooks, courseware, and online resources necessary to refer additionally to complete the course
- (n) The content shall be accessible on various devices.
- (o) The online material shall satisfy the needs of learners with disabilities Computer-based material.

The material is designed keeping following in mind:

- (a) The Computer-based material shall provide an environment for practise, at the learner's own pace and in his own time.
- (b) The Computer based material shall provide an environment for self-assessment.
- (c) It shall allow learners to develop analysis and decision-making skills, to discover principles and concepts for themselves.
- (d) The course shall be organised into units and lessons.
- (e) There shall be description of unit overview along with objectives, activities, assignments and resources that frame the unit.
- (f) Availability of a program map and correlation matrix among the courses in the programme.
- (g) There shall be description of credit value of each module or unit in the course.
- (h) There shall be lesson's overview, content and activities, assignments to provide the learning opportunities for learner to master the content.
- (i) The course shall be designed to teach concepts and skills that the learner will retain throughout the study.
- (j) There shall be multiple learning paths for engaging the learner in active learning.
- (k) The content shall provide opportunities for learners to engage in high-order thinking, critical-reasoning activities and thinking in increasing by complex ways.
- (l) There shall appropriate readability levels, written language assignments and mathematical requirements.
- (m) The course shall be easy to navigate.
- (n) There shall be declaration of textbooks, courseware, and online resources necessary to refer additionally to complete and master the course.
- (o) The Compute-based material shall satisfy the needs of learners with disabilities.

Curriculum and Pedagogy- The Curriculum has been designed keeping the following in mind

- (a) The curriculum objectives shall be consistent with the mission of the HEI.
- (b) There shall be involvement of all the stakeholders in the process of framing the curriculum objective.
- (c) There shall be rationale for the appropriateness of the curriculum to the stage of learning.
- (d) There shall be linkages of the curriculum to previous and subsequent stages of learning.
- (e) There shall be such learning experiences which allow a diversity of methods (like learning from practice, opportunities for distributed and concentrated practice, learning with peers, learning in formal situations inside and outside the department, personal study, specific teacher inputs etc).
- (f) The structure of curriculum shall be defined.
- (g) There shall be a complete strategy on teaching and learning methods.
- (h) There shall be a decision made on types of media content used.
- (i) There shall be a comprehensive decision on assessment and evaluation techniques.
- (j) The content shall be reliable and justify the learning outcome(s).
- (k) There shall be clear definition of intended outcomes of learning, benchmarked to identifiable stages of learning.
- (l) There shall be the use of reference points and expertise from outside the Higher Educational Institution, if required, in programme design and in the processes of programme development and approval
- (m) There shall be relevance of curriculum to national competency requirement.
- (n) There shall be description of credit value of each module or unit in the course.

**5.3 Compliance status in respect of e-Learning Material- As per Annexure -VII of UGC (ODL Programmes and Online Programmes) Regulations, 2020**

*HEI shall mention the process followed to ensure that SLMs are prepared as per the guidelines mentioned in the Regulations. The explicit details of approval by its Statutory Authorities shall also be mentioned.*

COMPLIANT- The University has implemented the Guidelines as detailed in Annexure VII of the UGC (Online) Regulations 2020 in its preparation of the e-Learning Material. The E-learning material has the four quadrant approach as per UGC.

Each School's/Departments Board of Studies recommends the Preparation of e-learning materials based on Curriculum as adopted from conventional programs of the University. The BOS hands the task of preparing the e-learning materials as per requirements of the faculty of the Department, who're required to get an approval of the BOS at the major stages, i.e.

1. Definition of Learning Outcomes and Objectives.
2. Creation of a Structure of Content, suitably divided into units and subunits, mapped according to the weight ages in the credit pattern.
3. Populating the above structure with chunks of content, i.e. chunking, defining what topics would be covered within.
4. Creating a delivery pattern using modern instructional design such as blooms taxonomy
5. Deciding on pedagogical tools to be used, and at what stage.
6. Mapping sufficient self assessment at strategic points in the e-learning material.
7. Finally populating the above with the required material content.

The above process is discussed with the BOS at each step and proceeded upon only with a consensus on the same. Once completed , the e-learning materials are shared with others for a peer review and quality check, before making it available to the students.

## Part – VI: Programme Delivery through Learning Platform

### 6.1 Details of Learning Platform

Please provide link and details of Learning Platform opted by HEI.

- *In case of SWAYAM Learning Platform, details of HEI having access to SWAYAM for the proposed programmes of study (with respective link), duly approved by the statutory bodies of the Higher Educational Institution empowered to decide on academic matters, for -Learner Authentication, Learner Registration, Payment Gateway and Learning Management System*

- *In case of Non-SWAYAM Learning Platform, evidence to ensure that it is not used in any franchise arrangement with a private service provider and HEI has the ownership of offering Online programmes including all the required components of Online education and compliance to all the provisions of the regulations*

The University uses its own Non-Swayam Learning Platform for purpose of offering online programs.

The platform is developed on the open source software, including Moodle and openEdX, and contains various customizations done specifically for the University's requirements and to meet the requirements of the UGC.

The University has no franchising relationship with any private service provider for the online programs, and has the ownership of all required components.

The University is compliant with the requirements of the UGC on the same.

**6.2 Compliance status in respect of the Programme delivery** *HEI shall mention mechanism followed to ensure the learner's participation at least for two hours every fortnight as per provision 13 (C) (5) of the Regulations, 2020. Further, details of the norms followed by HEI for delivery of courses in Online mode in Teaching-Learning scheme (as per table 3, Annexure – VII)*

*Mechanism followed by HEI:*

The Online mode of Learning provides flexible learning opportunities through the internet using technology assisted mechanism and resources. The Online programmes' delivery is through the learning platform which is duly approved by the Commission on the recommendation of the Technical Expert Committee.

1. The University ensures active participation of the learners in asynchronous or synchronous discussions, assignment activities and program enrollment.
2. Tracking mechanism in the LMS is in place to ensure the learners participation at least for 2 hours for every fortnight.

The norms followed by HEI for delivery of courses in Online mode are as under:

The e-learning material has the 4 quadrants approach as per the UGC regulations.

Quadrant-I- e-tutorial- which consists of video and audio content in an organized form, animation, simulations, video demonstrations, virtual labs etc.

Quadrant-II-e-content- it consists of self-instructional material, eBooks, case studies, presentations etc. It also contains web resources such as further references, related links, open-source content on internet etc.

Quadrant-III-Discussion Forum- It is a forum for raising doubts and clarifying them on a real time basis by the course coordinator or by the team.

Quadrant-IV-Assessment- It consists of problems and solutions in the form of MCQ's, Fill in the Blanks, Matching questions, short and long answer questions, quizzes, assignments etc.

### 6.3 Whether e-learning material of any course in a particular programme was sourced through OER/ Massive Open Online Courses: Y/N

a. Provide details as under:

S. No	Programme Name	Courses allowed through OER/ MOOC	Name of Platform	Name of HEI offering the course (if any)	Duration of the Course (in months)	No. of Credits assigned to the Course	Percentage of total courses in a particular programme in a semester (Semester wise – programmes wise)
1	Bachelor of Business Administration	OER	CEC/NPTEL/UM EMRC		36	120	30
2	Bachelor of Computer Applications	OER	CEC/NPTEL/UM EMRC		36	120	40
3	Bachelor of Commerce	OER	CEC/NPTEL/UM EMRC		36	120	30
4	Master of Business Administration	OER	CEC/NPTEL/UM EMRC		24	85	40
5	Master of Business Administration (Finance)	OER	CEC/NPTEL/UM EMRC		24	85	40
6	Master of Business Administration (Human Resource Management)	OER	CEC/NPTEL/UM EMRC		24	85	40

**HEI ID: HEI-U-0235****Name of HEI: Mysore University****Type of HEI: State**

7	Master of Business Administration (Operations Management)	OER	CEC/NPTEL/UM EMRC		24	85	40
8	Master of Business Administration (Supply Chain Management)	OER	CEC/NPTEL/UM EMRC		24	85	40
9	Master of Business Administration (Supply Chain Management)	OER	CEC/NPTEL/UM EMRC		24	85	40
10	Master of Business Administration (Dual)	OER	CEC/NPTEL/UM EMRC		24	85	40
11	Master of Commerce	OER	CEC/NPTEL/UM EMRC		24	80	30
12	Master of Computer Applications	OER	CEC/NPTEL/UM EMRC		24	84	40

b. Upload approval of statutory authorities of the Higher Educational Institution: *Upload*

## Part – VII: Self Regulation through disclosures, declarations and reports

### 7.1 Compliance status of Regulations 9 of UGC (ODL Programmes and Online Programmes) Regulations, 2020 – Self-regulation through disclosures, declarations and reports

S.No.	Provision	Complied Yes/No with explicit link address	If no. Reasons, thereof
1	Joint declaration by authorized signatories, Registrar and Director of Centre for Internal Quality Assurance has been displayed on HEI website authenticating that the documents from Sr. No. '2' to '17' have been uploaded on the HEI website?	Yes, <a href="https://egov.uni-mysore.in/#ciqa">https://egov.uni-mysore.in/#ciqa</a>	
<b>Uploading of the following on HEI website (Mention link)</b>			
2	The establishing Act and Statutes there under or the Memorandum of Association, as the case may be or both, of the Higher Educational Institution, empowering it to offer programmes in Online mode	Yes, <a href="https://egov.uni-mysore.in/#notification">https://egov.uni-mysore.in/#notification</a>	
3	Copies of the letters of recognition from Commission and other relevant statutory or regulatory authorities	Yes, <a href="https://egov.uni-mysore.in/#recognitionletter">https://egov.uni-mysore.in/#recognitionletter</a>	
4	Programme details including brochures or programme guides inter alia information such as name of the programme, duration, eligibility for enrolment, programme fee, programme structure	Yes, <a href="https://egov.uni-mysore.in/#programbrochure">https://egov.uni-mysore.in/#programbrochure</a>	
5	Programme-wise information on syllabus, suggested readings, contact points for counselling/mentoring, programme structure with credit points, programme wise faculty details, list of supporting staff, their working hours and mentoring (for Online mode) Schedule	Yes, <a href="https://egov.uni-mysore.in/#ppr">https://egov.uni-mysore.in/#ppr</a>	
6	Important schedules or date-sheets for admissions, registration, re-registration, counselling/mentoring, assignments and feedback thereon, examinations, result declarations etc.	Yes, <a href="https://egov.uni-mysore.in/">https://egov.uni-mysore.in/</a>	
7	Detailed strategy plan related to Online programme delivery, if any including learning materials offered through Online and learner assessment system and quality assurance practices of Online learning programmes	Yes, <a href="https://egov.uni-mysore.in/">https://egov.uni-mysore.in/</a>	
8	The feedback mechanism on design, development, delivery and continuous evaluation of learner-performance which shall form an integral part of the transactional design of the Online programmes and shall	Yes, <a href="https://egov.uni-mysore.in/">https://egov.uni-mysore.in/</a>	

	be an input for maintaining the quality of the programmes and bridging the gaps, if any		
9	Information regarding all the programmes recognised by the Commission	Yes, <a href="https://egov.uni-mysore.in/#statutorybodiesapproval">https://egov.uni-mysore.in/#statutorybodiesapproval</a>	
10	Data of year-wise and programme-wise learner enrolment details in respect of degrees and/or post graduate diplomas awarded	Yes, <a href="https://egov.uni-mysore.in/#admissionlist">https://egov.uni-mysore.in/#admissionlist</a>	
11	Complete information about 'e-Learning Material' including name of the faculty who prepared it, when was it prepared and last updated for Online Programmes;	Yes, <a href="https://egov.uni-mysore.in/">https://egov.uni-mysore.in/</a>	
12	A compilation of questions and answers under the head 'Frequently Asked Questions' with the facility of online interaction with learners providing hyperlink support for Online Programmes	Yes, <a href="https://egov.uni-mysore.in/">https://egov.uni-mysore.in/</a>	
13	List of the 'Examination Centres' alongwith the number of learners in each centre, for Online programmes	NA	
14	Details of proctored examination in case of end semester examination or term end examination of Online programmes	Yes, <a href="https://egov.uni-mysore.in/">https://egov.uni-mysore.in/</a>	
15	Academic Calendar mentioning period of the admission process along with the academic session, dates of continuous and end semester examinations or term end examinations, etc	Yes, <a href="https://egov.uni-mysore.in/">https://egov.uni-mysore.in/</a>	
16	Reports of the third party academic audit to be undertaken every five years and internal academic audit every year by Centre for Internal Quality Assurance	Yes.	

## Part – VIII: Admission and Fees

### 8.1 Compliance status of 'Admissions and Fees' – As per Regulations 14 of UGC (ODL Programmes and Online Programmes) Regulations, 2020

S.No.	Provision	Whether being complied Yes/No
1	Enrolment of learners to the Higher Educational Institution, for any reason whatsoever, in anticipation of grant of recognition for offering a programme in online mode, shall render the enrolment invalid	Yes
2	A Higher Educational Institution shall, for admission in respect of any programme in online mode, accept payment towards admission fee and other fees and charges-  (a) as may be fixed by it and declared by it in the prospectus for admission, and on the website of the Higher Educational Institutions;  (b) with a proper receipt in writing issued for such payment to the concerned learner admitted in such Higher Educational Institutions;  (c) only by way of online transfer, bank draft or pay order directly in favour of the Higher Educational Institution.	Yes
3	It shall be mandatory for the Higher Educational Institution to upload the details of all kind of payment or fee paid by the learners on the website of the Higher Educational Institution.	Yes
4	The fee waiver and/or scholarship schemes for Scheduled Caste, Scheduled Tribe, Persons with Disabilities category of learners and students from deprived section of society shall be in accordance with the instructions or orders issued by Central Government or State Government:  Provided that a Higher Educational Institution shall not engage in commercialization of education in any manner whatsoever, and shall provide for equity and access to all deserving learners	Yes
5	Admission of learners to a Higher Educational Institution for a programme in Online mode shall be offered in a transparent manner and made directly by the Head Quarters of the Higher Educational Institution which shall be solely responsible for final approval relating to admissions or registration of learners	Yes
6	Every Higher Educational Institution shall-  (a) record Aadhaar details or other Government identifier(s) of Indian learner and Passport for an International Learner;  (b) maintain the records of the entire process of selection of candidates, and preserve such records for a minimum period of five years;  (c) exhibit such records as permissible under law on its website; and	Yes

	(d) be liable to produce such record, whenever called upon to do so by any statutory authority of the Government under any law for the time being in force.	
7	Every Higher Educational Institution shall publish, prior to the date of commencement of admission to any of its programme in Online mode, a prospectus (print and in e-form) containing the following for the purposes of informing those persons intending to seek admission to such Higher Educational Institutions and the general public, namely, as mentioned at sr. no. '8(a)' to '8(k)' below-	Yes
8(a)	Each component of the fee, deposits and other charges payable by the learners admitted to such Higher Educational Institutions for pursuing a programme in online mode, and the other terms and conditions of such payment	Yes
8(b)	The percentage of tuition fee and other charges refundable to a learner admitted in such Higher Educational Institutions in case such learner withdraws from such Higher Educational Institutions before or after completion of programme of study and the time within, and the manner in, which such refund shall be made to the learner	Yes
8(c)	The number of seats approved in respect of each programme of online mode, which shall be in consonance with the resources	Yes
8 (d)	the conditions of eligibility including the minimum age of a learner in a particular programme of study, where so specified by the Higher Educational Institution	Yes
8(e)	The minimum educational qualifications required for admission in programme(s) specified by the Commission or relevant statutory authority or councils, or by the Higher Educational Institution, where no such qualifying standards have been specified by any statutory authority	Yes
8(f)	The process of admission and selection of eligible candidates applying for such admission, including all relevant information in regard to the details of test or examination for selecting such candidates for admission to each programme of study and the amount of fee to be paid for the admission test	Yes
8(g)	Details of the teaching faculty, including therein the educational qualifications and teaching experience of every member of its teaching faculty and also indicating therein whether such member is employed on regular or contractual basis or any other	Yes
8(h)	Pay and other emoluments payable for each category of teachers and other employees	Yes
8(i)	Information in regard to physical and academic infrastructure and other facilities, including that of each of the learner support centres (for ODL programmes) and in particular the facilities accessible by learners on being admitted to the Higher Educational Institution	Yes
8(j)	Broad outline of the syllabus specified by the appropriate statutory body or by higher educational institution, as the case may be, for every programme of study	Yes
8(k)	Activity planner including all the academic activities to be carried out by the higher educational institution during the academic sessions	Yes
9	Higher Educational Institution shall publish information at sr. no. '8' above on its website, and the attention of the prospective learners and the general public shall be drawn to such publication on its website and Higher Educational Institution admission prospectus and the	Yes

	admission process shall necessarily be over within the time period mentioned in the Commission Order	
10	No Higher Educational Institution shall, directly or indirectly, demand or charge or accept, capitation fee or demand any donation, by way of consideration for admission to any seat or seats in a programme of study conducted by it	Yes
11	No person shall, directly or indirectly, offer or pay capitation fee or give any donation, by way of consideration either in cash or kind or otherwise, for obtaining admission to any seat or seats in a programme in Online mode offered by a Higher Education Institution	Yes
12	No Higher Educational Institution, who has in its possession or custody, any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a person for the purpose of seeking admission in such Higher Educational Institution, shall refuse to return such degree, certificate award or other document with a view to induce or compel such person to pay any fee or fees in respect of any programme of study which such person does not intend to pursue or avail any facility in such Higher Educational Institution	Yes
13	In case a learner, after having admitted to a Higher Educational Institution, for pursuing any programme in online mode subsequently withdraws from such Higher Educational Institution, no Higher Educational Institution in that case shall refuse to refund such percentage of fee deposited by such learner and within such time as notified by the Commission and mentioned in the prospectus of such Higher Educational Institution	Yes
14	No Higher Educational Institution shall, issue or publish-  (a) any advertisement for inducing learners for taking admission in the Higher Educational Institution, claiming to be recognized by the appropriate statutory authority or by the Commission where it is not so recognised;  (b) any information, through advertisement or otherwise in respect of its infrastructure or its academic facilities or of its faculty or standard of instruction or academic or research performance, which the Higher Educational Institution, or person authorised to issue such advertisement on behalf of the Higher Educational Institution knows to be false or not based on facts or to be misleading	Yes

**8.2 Whether Higher Educational Institution provided the details of all International learners enrolled immediately after the beginning of the academic session to the Ministry of External Affairs, Ministry of Education and University Grants Commission: Yes/No**

**If No, reason thereof:**

Yes.

## Part – IX: Grievance Redressal Mechanism

**9.1 Compliance status of ‘Grievance Redressal Mechanism’ – As per Annexure -X of UGC (ODL Programmes and Online Programmes) Regulations, 2020** HEI shall mention the mechanism put into place along with brief details of grievances received and actions taken thereof. Also mention that how the learners have been made aware about this mechanism.

The University has setup a very clear Grievance Redressal Mechanism and Policy, as per the regulations. The University provides an online facility for submitting grievances and tracking their status. Every learner can raise an issue via a ‘ticketing mechanism’ either over email or by calling the helpline. Once given a ticket, the issue is directed to the relevant department, who are required to action it within 48 hours. There is also specified Escalation Matrix, with specific timelines given at each stage, and should a Grievance not be responded to and closed within the given TAT (Turnaround time), the ticket is escalated automatically to the next authority by the system. The details of the support email helpdesk and helpline facility are shared with students upon joining, as is the committed timelines. We’ve been successful in keeping grievance redressal quite efficient and have had no cases where students / learners have not had their issues addressed within the specified timeline.

The Grievance Redressal Policy is published on the Higher Educational Institutions portal for the learners to read and refer to.

The policy is also made available to learners with disability in an appropriate format.

### 9.2 Details of Grievance received

Numbers of Grievance Received	Numbers of Grievance Resolved
5	5

### 9.3 Complaint Handling Mechanism

HEI shall mention the mechanism adopted for Complaint Handling Mechanism as per Regulations. Also, mention details of Nodal Officers.

Dr. B.S. Chandrashekhar (Director of Student Welfare and Nodal Officer, UGC Online Students Grievance Redressal Portal)

Email ID- [dswuommgm@gmail.com](mailto:dswuommgm@gmail.com)

Contact No- +91-8212419429

Qualification- M.A., Ph.D

#### **Mechanism Adopted-**

1. The HEI uploads all the information issued by the commission regarding the complaint handling mechanism on its website.
2. It informs learners about the complaint handling mechanism.
3. The HEI provides the link with the title “Complaint Handling Mechanism” on the home page of HEI’s website for creating

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**Type of HEI: State**

awareness amongst the stakeholders.

4. The HEI complies with all instructions as issued by the commission regarding timely and judicious resolutions of all complaints raised by the learners.

**9.4 Details of Complaints received from UGC (DEB)**

Numbers of Complaint Received	Numbers of Complaint Resolved	Whether Complaint was resolved within stipulated time i.e. 60 days? (yes/No)
0	0	NA

## **Part – X: Innovative and Best Practices**

### **10.1 Innovations introduced during academic year**

Innovation introduced during academic year- A Mobile Application for the students to track important notifications, and also to raise support tickets were introduced. An AI Powered Chat Bot that would address most frequently asked questions was also introduced. The Learning platform was further strengthened and integrated with features like Discussion Forum etc. NOC / Approval for 5 years was obtained from AICTE in the academic year 2022-2023 to offer MBA and MCA Programs through the Online mode till 2026-2027.

### **10.2 Best Practices of the HEI**

The University follows numerous best practices in the field of Online Learning pertaining to the areas like Curriculum, Evaluation, Quality Assurance etc including Learners and Faculty centric initiatives.

Encouraging increased interaction between students and Learners and improved the Learning Management Systems.

Promoting the use of Technology and quest for excellence amongst Learners.

The use of Artificial Intelligence to ensure automation in Learner Support services.

The use of NPS- "Net Promoter Score" to take constant feedback from learners, after each interaction and also on regular intervals, in order to have a feedback loop that allows us to learn from our students, getting new ideas as well as suggestions for improvements.

### **10.3 Details of Job Fairs conducted by the HEI**

Students are encouraged to register through the online job portal of the University. Relevant information regarding the same is shared with the Learners at regular intervals.

### **10.4 Success Stories of students of Online mode of the HEI**

**Amit Kumar (MBA)**-It is a great university to study with. I have started My MBA with them. The course and curriculum is well designed for all kind of individuals. The people there are very helpful .

**Daniel M (MBA-SCM)**-My name is Daniel. I am pursuing my MBA in Supply Chain Management from University of Mysore. I am very happy about the content, support and services offered by the University.

### **10.5 Initiatives taken towards conversion of e-LM into Regional Languages**

The National Translation Mission ( NTM) is being implemented through the Central Institute of Indian Languages

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**Name of HEI: Mysore University**

**Type of HEI: State**

(CIIL), Mysore under which the books of knowledge texts mostly text books of various subjects prescribed in Universities and Colleges are being translated in all Languages of the 8th Schedule of the Constitution of India.

#### **10.6 Number of students placed through Campus Placements**

NA

#### **10.7 Details of Alumni Cell and its activity**

Alumni Cell- <https://umaa.online/>

Facebook- <https://www.facebook.com/umaaofficialpage/>

Linkedin- <https://in.linkedin.com/in/university-of-mysore-alumni-association-9186b0110>

**Address-** E-4, Professors' Quarters,  
Opposite Fire Brigade, Saraswatipuram, Mysore-570009

**Email-** [Secretaryumaa2018@gmail.com](mailto:Secretaryumaa2018@gmail.com)

**Phone-**9845347884

The University has its own alumni association department wise. For example, for the department of Computer Science it is named as Mysore University Computer Science Alumni Association (MUniCSAA) established in the year 2011 with an intention to provide a meaningful platform for having interactions amongst all our former students, staff, and university authorities. Today, the MUniCSAA has a strong alumni network of more than 700+ members. The Association actively participates in academic activities of the department and contributes to its welfare. The members of the association are spread all over the globe at various capacities in Academia, Industries and Research Laboratories proliferating the image of the department very high.

#### **10.8 Any other Information**

NA

DOP-UOM ID: DOP-UOM-U-0235

Name of DOP-UOM: Mysore University

Type of

DOP-UOM: State

## DECLARATION

I hereby declare that the information given above and in the enclosed documents is true, correct and nothing material has been concealed therein. In case information provided is found to be contrary to the fact, it will result in cancellation of recognition to offer ODL programmes, along with initiation of action as per provision of the UGC (ODL Programmes and Online Programmes) Regulations, 2020 and its amendments.

Signature of the Director:

Name: Prof. D Anand

  
Director  
Online Programme  
University of Mysore  
Mysuru

Seal:

Date: 30 Aug 2023

Signature of the Registrar:

Name: Smt.V.R.Shylaja

  
Registrar

Seal:

University of Mysore

Date:

Mysuru

30 Aug 2023

Note: Kindly take the print out of dully filled CIQA report and submit it to UGC DEB office (after getting it approved by Statutory Authorities of the DOP-UOM) and upload the same on DOP-UOM's website also. Please refer provisions regarding CIQA mentioned in UGC (ODL Programmes and Online Programmes) Regulations, 2020 and its amendments.



University of Mysore

Estd - 1916

(Re-accredited by NAAC with 'A' Grade)

(NIRF-2022 Ranked 33<sup>rd</sup> in University Category and 54<sup>th</sup> in Overall Category)

ದೂರ ಶಿಕ್ಷಣ ನಿರ್ದೇಶನಾಲಯ

DIRECTORATE OF ONLINE PROGRAMME

Moulyabhavan, Manasagangotri, Mysuru-570006

Director: (0821) 2419 451

Office: (0821)2419 531

directorde@uni-mysore.ac.in

No. DOOP/AC2(S) /395/2009-10

Dated: 08-08-2023

Part - II: 2.1 Action taken on the functions of CIQA

It is certified that the Directorate of Online Programme, University of Mysore, Mysuru has fulfilled all the requirements as per Centre for Internal Quality Assurance (CIQA) functioning.

01	It is certified that the DOP-UOM has maintained the quality in the services provided to the learners.
02	It is certified that the self-evaluative and reflective exercises are undertaken for continual quality improvement in all the systems and processes of the DOP-UOM.
03	It is certified that the DOP-UOM has maintained quality in Learner experience and other key areas.
04	It is certified that the mechanism is devised to ensure the quality of Online programmes matches with the quality of relevant programmes in conventional mode.
05	It is certified that the DOP-UOM has ensured the mechanisms are devised for interaction with and obtaining feedback from all stakeholders namely, learners, teachers, staff, parents, society, employers, and Government for quality improvement.
06	It is certified that the measures were suggested to the authorities of DOP-UOM towards qualitative improvement namely learner satisfaction, student academic progression and on time completion of the program.
07	It is certified that DOP-UOM has implemented the recommendations of the committee members through periodic reviews.
08	It is certified that DOP-UOM has implemented the recommendations of the committee members through periodic reviews.
09	It is certified that DOP-UOM has developed and collated best practices in all areas leading to quality enhancement in services to the learners and disseminate the same to all concerned in DOP-UOM.
10	It is certified that DOP-UOM has collected, collated and disseminated accurate, complete and reliable statistics about the quality of the programme(s).
11	It is certified that DOP-UOM has ensured that the Programme Project Report for each programme is according to the norms and guidelines prescribed by the Commission and wherever necessary by the appropriate regulatory authority having control over the programme.
12	It is certified that a mechanism has been put in place by the DOP-UOM to ensure the proper implementation of Programme Project Reports.
13	It is certified that annual plans for quality enhancement were prepared and their implementation ensured.
14	It is certified that relevant inputs were provided to the DOP-UOM for restructuring of programmes in order to make them relevant to the job market.

15	It is certified that the DOP-UOM facilitated system-based research on ways of creating learner centric environment to bring about qualitative change in the entire system
16	It is certified that the necessary steps were taken as a nodal coordinating unit for seeking assessment and accreditation from a designated body for accreditation such as NAAC etc.
17	It is certified that the necessary measures were adopted to ensure internalization and institutionalization of quality enhancement practices through periodic accreditation and audit.
18	It is certified that the necessary steps were taken to coordinate between DOP-UOM and the Commission for various quality related initiatives or guidelines.
19	It is certified that the necessary information was obtained from other DOP-UOM on various quality benchmarks or parameters and best practices.
20	It is certified that the recorded activities were undertaken on quality assurance in the form of an annual report of Centre for Internal Quality Assurance.
21	a. It is certified that the annual reports were submitted to the Statutory Authorities or Bodies of the DOP-UOM about its activities at the end of each academic session.
	b. It is certified that a copy of report was submitted in the format as specified by the Commission, duly approved by the statutory authorities of the DOP-UOM annually to the Commission.
22	It is certified that the DOP-UOM has overseen the functioning of Centre for Internal Quality Assurance and approved the reports generated by Centre for Internal Quality Assurance on the effectiveness of quality assurance systems and processes.
23	It is certified that the adoption of instructional design requirements as per the philosophy of the Online learning decided by the statutory bodies of the DOP-UOM for its different academic programmes were facilitated.
24	It is certified that the DOP-UOM has promoted automation of learner support services.
25	It is certified that the DOP-UOM coordinated with external subject experts/ agencies/ organizations, related to the activities pertaining to validation and annual review of its in-house processes.
26	It is certified that the DOP-UOM coordinated with third party auditing bodies for quality audit of programme(s).
27	It is certified that the DOP-UOM has promoted collaboration and association for quality enhancement of Online mode of education and research therein.
28	It is certified that the committee has overseen the preparation of Self- Appraisal Report to be submitted to the Assessment and Accreditation agencies on behalf of DOP-UOM.
29	It is certified that the DOP-UOM has facilitated industry-institution linkage for providing exposure to the learners and enhancing their employ ability.

Certified by

Prof. D. Anand

Director

Online Programme  
University of Mysore  
Mysuru

29/08/23



University of Mysore

Estd - 1916

(Re-accredited by NAAC with 'A' Grade)

(NIRF-2022 Ranked 33<sup>rd</sup> in University Category and 54<sup>th</sup> in Overall Category)

ದೂರ ಶಿಕ್ಷಣ ನಿರ್ದೇಶನಾಲಯ

DIRECTORATE OF ONLINE PROGRAMME

Moulyabhavan, Manasagangotri, Mysuru-570006

Director: (0821) 2419 451

Office: (0821)2419 531

directordde@uni-mysore.ac.in

No. DOOP/AC2(S)/395/2009-10

Dated: 08-08-2023

Part – II: 2.2 Compliance of Quality Monitoring Mechanism

01	It is certified that the required policies were framed by the DOP-UOM related to matters regarding planning, human resources, recruitment, performance appraisal, training and financial management etc.
02	It is certified that the DOP-UOM has articulated a clear vision, mission, ethos and strategy that are consistent with the goals of offering programs in an online mode.
03	It is certified that proper mechanisms were adopted by the DOP-UOM towards program development and approval processes.
04	It is certified that the DOP-UOM has planned and executed the program monitoring and review system to conduct periodic internal reviews and maintain the quality of academic programmes.
05	It is certified that the DOP-UOM has a system to elicit data on the adequacy and optimal use of the facilities namely e-library, ICTE infrastructure etc. to maintain the quality of academic programmes and ensure qualitative support to each of the stakeholders.
06	It is certified that the DOP-UOM provides learner support services including academic counselling etc. for its online learners. The learner support services are provided through the e-learning platform.
07	It is certified that the DOP-UOM has executed the evaluation through various assessment tools including multiple choice questions, project reports, case-studies, presentation and term end examinations. The DOP-UOM has put in place a proper mechanism to evaluate the assessment for assessing the learning outcomes of the learners.
08	It is certified that the DOP-UOM has maintained a well-established structure for promoting quality counselling, capacity building workshops, programmes, interactive teaching-learning and provide staff development programmes and activities to encourage academic staff to improve teaching and learning on continuous basis.

Certified by

Prof. D. Anand

Director

Online Programme  
University of Mysore  
Mysuru

29/08/23

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Dated: 08-08-2023

Part - II: 2.3 Compliance of Process of Internal Quality Audit

01	It is certified that the DOP-UOM has robust and appropriate academic planning procedure to ensure that the programs offered are relevant to national economy and offers a high-quality value-added learner experience. The DOP-UOM has adequate and appropriate teaching and other support staff along with infrastructure and technology support to ensure that the curriculum remains up to date and the institutional goals are achieved.
02	It is certified that the DOP-UOM has a mechanism in place for validation to ensure that its programmes are academically viable, that academic standards have been appropriately defined and that these offer learners the best opportunity to learn.
03	It is certified that the DOP-UOM ensures that the monitoring, evaluation and enhancement plans are in place for the learners.

Certified by

Prof. D. Anand

Director

Online Programme  
University of Mysore  
Mysuru

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**DIRECTORATE OF ONLINE PROGRAMME**

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No. DOOP/AC2(S)/395/2009-10

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It is certified that the Directorate of Online Programmes, University of Mysore, Mysuru (DOP-UOM, Mysuru) has outsourced 30-40% of the courses through Open Educational Resources i.e. from CEC/ NPTEL/ UOM EMRC.

Certified by

Prof. D. Anand

Director

Online Programme

University of Mysore

Mysuru

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Dated: 08-08-2023

It is certified that the Directorate of Online Programmes, University of Mysore, Mysuru (DOP-UOM, Mysuru) has displayed all the relevant documents on the DOP-UOM, Mysuru website.

Certified by

Prof. D. Anand

Director

Online Programme

University of Mysore

Mysuru